



Hayah Mohamed Abouelnaja

POSITION:

Personal Data

Nationality | Egyptian

Date of Birth | 2/ 12/1967

Department | General Courses Department

Official UoD Email | hnaja@uod.edu.sa

Office Phone No. | 0503498365

Language Proficiency

Language	Read	Write	Speak
Arabic	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
English	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>
Others			

Academic Qualifications (Beginning with the most recent)

Date	Academic Degree	Place of Issue	Address
2004	PhD	Mansoura University, Egypt	Mansoura, Egypt
1993	Master	Mansoura University, Egypt	Mansoura, Egypt
1991	Bachelor	Mansoura University, Egypt	Mansoura, Egypt

PhD, Master or Fellowship Research Title: (Academic Honors or Distinctions)

PhD	Obligation to Negotiate in International Trade Contracts
Master	Diploma of Public and Private Law
Fellowship	

Professional Record: (Beginning with the most recent)

Job Rank	Place and Address of Work		Date
Assistant Professor	Imam Abdulrahman Bin Faisal University	2835 King Faisal Rd, As Safa, Dammam	2009" and still "
Assistant Professor	King Faisal University	2835 King Faisal Rd, As Safa, Dammam	2006

Administrative Positions Held: (Beginning with the most recent)



Administrative Position	Office	Date
Supervisor of Academic Supervision Unit and Student Complaints	D35	2016 "and still"

Scientific Achievements

Published Refereed Scientific Researches

(In Chronological Order Beginning with the Most Recent)

#	Name of Investigator(s)	Research Title	Publisher and Date of Publication
1	Hayah M. Abouelnaga, Ahmed B. Metwally, Loqman A. Mazouz	A Survey on Educational Technology in Saudi Arabia	International Journal of Applied Engineering Research ISSN 0973-4562 Volume 14, Number 22 (2019) pp. 4149-4160

Refereed Scientific Research Papers Accepted for Publication

#	Name of Investigator(s)	Research Title	Journal	Acceptance Date
2	Hayah Mohamed Abouelnaga Mona Fathi Rizk	A proposed Framework to Integrate Sustainability into Industrial small to medium Business Practices: Challenges & Expectations. A Field Study on Saudi Business Organization		
3	Hayah Mohamed Abouelnaga	Saudi Labor System Book	Scientific Council	Under study by the Chairman of the Scientific Council

Scientific Research Papers Presented to Refereed Specialized Scientific Conferences

#	Name of Investigator(s)	Research Title	Conference and Publication Date
1	CSR organizations in Saudi Arabia	Proposed framework for integrating sustainability into business practices	3/5/2014

Completed Research Projects

#	Name of Investigator(s) (Supported by)	Research Title	Report Date



Current Researches

#	Research Title	Name of Investigator(s)
1	Saudi explain the system work - a book under preparation	Hayah Mohamed Abouelnaja

Contribution to Scientific Conferences and Symposia

#	Conference Title	Place and Date of the Conference	Extent of Contribution

Published Books:

#	Book Name	Publisher	Year of publication

Teaching Activities

Undergraduate

#	Course/Rotation Title	No./Code	Extent of Contribution (no. of lectures/Tutorials. Or labs, Clinics)
1	Commercial Law	LAWP201	Lectures
2	Work System& Civil Services	MGMT288	Lectures
3	work ethics	MGMT103	Lectures
4	communication skills	MGMT205	Lectures
5	Management Writing Skills	FIN105	Lectures
6	Research Methods	FIN115	Lectures
7	Negotiation Management and Conflict Resolution	MGMT202	Lectures
8	The principles of law	LAW101	Lectures



Brief Description of Undergraduate Courses Taught: (Course Title – Code: Description)

1	Commercial Law, LAWP201: This course enables the student to grasp the basic principles of business, types of control and obligations, as well as to identify the legal rules that commercial companies control. The course displays the legal concepts of checks & bonds, bank accounts and operations.
2	Work System& Civil Services, MGMT288: The course deals with the principles that control the Saudi work system. This is achieved by introducing a legal analysis for labor contracts, labors duties and rights and ways for settling their disputes. Further, the course introduces the civil service system, rules for employment: hiring, training, studying abroad, termination.
3	Work Ethics, MGMT103, The course deals with the work system and its importance in Saudi Arabia. In addition, it tackles the provisions of the labor contract system, and how they settle labor disputes. Also, it aims to identify recruitment procedures in the civil service and the rights and duties of its staff. The course introduces students to basic concepts of business ethics, and ethical behavior in the labor organization.
4	Communication skills, MGMT205 : consists rapporteur communication skills of eight core modules, deals with the definition of communication skills , forms, skills, and constraints and strategies to overcome those obstacles, delivery skills , presentation , prepare presentations and how self-confidence building during the dumping phase, the development of communication with others skills, electronic communication, self-development skills, social intelligence skills, personal interview skills as well as volunteer social service and team building skills.
5	Management Writing Skills, FIN105, this course describes skills, information and methods used in writing reports in general, and financial reports in particular in order to deepen students' abilities on functional precise writing, and to overcome writing problems. The course helps in the acquisition of knowledge and in building cultural awareness. Students will be assessed through a variety of tools to polish their skills.
6	Research Methods FIN115,The goal of this course is to introduce students to the most important aspects of scientific research, the use of information sources, the characteristics of a good research, steps for setting up a research, scientific research methodology, samples and tools to gather information, data analysis, writing the final form your research, documenting the sources of information, and identifying sources of traditional and electronic information and their use in scientific research.
7	Negotiation Management and Conflict Resolution, MGMT202, this course introduces definitions of negotiation, conflicts and crises. It introduces students to the theories of organizational, personal conflicts, its solutions and how to apply them. It summarizes the most important tracking methods of union and negotiation. Furthermore, it displays the dimensions of these conflicts on a personal, historical and political level.
8	The principles of law LAW101: The course aims to provide students with knowledge necessary for my theory of law and the right to legal skills, and deals with the theory of the law, and the theory right.

Postgraduate

#	Course/Rotation Title	No./Code	Extent of Contribution
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			(no. of lectures/Tutorials. Or labs, Clinics)

Brief Description of Postgraduate Courses Taught: (Course Title – Code: Description)

Course Coordination

#	Course Title and Code	Coordination	Co-coordination	Undergrad.	Postgrad.	From	to

Guest/Invited Lectures for Undergraduate Students

#	Activity/Course Title and Code	Subject	College and University or Program	Date

Student Academic Supervision and Mentoring

#	Level	Number of Students	From	to
1	Undergraduate	٢٢٠	١٤٣٥	١٤٤٢

Supervision of Master and/or PhD Thesis

#	Degree Type	Title	Institution	Date

Ongoing Research Supervision

#	Degree Type	Title	Institution	Date

Administrative Responsibilities, Committee and Community Service
(Beginning with the most recent)

Administrative Responsibilities

#	From	To	Position	Organization
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1	12 / 8 / 1435 and still		Supervisor of the Academic Supervision and Student Complaints Unit	College of Applied Studies and Community Service

Committee Membership

#	From	To	Position	Organization
1	2011	2018	Member Control Committee	College of Applied Studies and Community Service
2	2017	2018	Member of the Training Committee	College of Applied Studies and Community Service
3	2016	2018	Member of the Evidence Development Committee	College of Applied Studies and Community Service
4	2016	2016	Coordinator Academic Advisory Committee	College of Applied Studies and Community Service
5	2015	2016	Member Committee of Scientific Research and Libraries	College of Applied Studies and Community Service
6	2013	2014	Member Excellence and Evaluation Committee for faculty members	College of Applied Studies and Community Service
7	2012	2013	Member Students rights Committee Member	College of Applied Studies and Community Service
8	2012	2016	Member the disciplinary committee of students	College of Applied Studies and Community Service
9	2012	2013	Member plans Committee and Curriculum	College of Applied Studies and Community Service

Scientific Consultations

I participated in the arbitration of scientific research submitted for publication in some local, regional and international scientific journals and participated in the arbitration of scientific conferences as shown in the following table:

	Institute	Periodical name
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Volunteer Work

#	From	To	Type of Volunteer	Organization
1	7/15/1438 Of the hour 1:00	7/15/1438 Of the hour 3:00	Contribute to the workshop (future businesswomen)	Student Affairs Agency, Deanship of University Studies, Imam Abdul Rahman bin Faisal University
2	23/7/2019 Of the hour 10:00	23/7/2019 the clock 2:00 pm	Workshop on the rights of both parties to the contract in the Saudi labor system	Community Service and Sustainable Development Unit with female employees (Al Birr Society in the Eastern Region - Women's Social Security - Charitable Society for Motherhood and Childhood.)
3	4/14/2019 8 o'clock	4/15/2019 11 o'clock	Workshop to solve problems and issue decisions	Community Service and Sustainable Development Unit with Bena'a Association employees
4	14/3/2019 from 12:00	14/3/2019 2:00 pm	Startup Free Consulting Program	Community Service and Sustainable Development Unit The counseling program provided to support productive families from the non-profit sector.
4	22-11-2018 at 12:00	22-11-2018 2:00	Startup Free Consulting Program	Community Service and Sustainable Development Unit The counseling program provided to support productive families from the non-profit sector.
5	5/27/1439 the clock 2:00	5/27/1439 the clock 4:00	Career qualification path	Training Unit, College of Applied Studies and Community Service
6	5/29/1439 the clock 2:00	5/29/1439 the clock 4:00	Career qualification path	Training Unit, College of Applied Studies and Community Service
7	6/4/1439 the clock 10:00	6/4/1439 the clock 1:00	Development of positive working relationships	Training Unit, College of Applied Studies and Community Service
8	6/5/1439 the clock 2:00	6/5/1439 the clock 2:00	Path Start your project	Training Unit, College of Applied Studies and Community Service 5/29/1439, 5/29/1439 the clock 4:00
9	6/11/1439 the clock 2:00	6/11/1439 the clock 4:00	Career qualification path	Training Unit, College of Applied Studies and Community Service



10	6/13/1439 the clock 2:00	6/13/1439 the clock 4:00	Career qualification path	Training Unit, College of Applied Studies and Community Service
11	7/10/1439 the clock 2:00	7/10/1439 the clock 4:00	Career qualification path	Training Unit, College of Applied Studies and Community Service
12	7/12/1439 the clock 2:00	7/12/1439 the clock 4:00	Career qualification path	Training Unit, College of Applied Studies and Community Service
13	1/15/2019		Preparation of a research skills development portfolio for college students	College of Applied Studies and Community Service
14	2/15/2019		Preparing an academic supervision guide	College of Applied Studies and Community Service

Personal Key Competencies and Skills: (Computer, Information technology, technical, etc.)

1	Skill and art of dealing with others
2	Skill of use of technology in teaching.
3	Effective communication skill

Last Update

2020 - 12 - 16