



Rawan Sharaf Almalki

Teaching Assistant

Personal Data

Nationality | Saudi

Date of Birth | 17/9/1416 H – 6/2/1996

Department | Financial Science

Official IAU Email | rsmalmalki@iau.edu.sa

Office Phone No. | -

Language Proficiency

Language	Read	Write	Speak
Arabic	Native	Native	Native
English	Excellent	Excellent	Excellent
Others			

Academic Qualifications (Beginning with the most recent)

Date	Academic Degree	Place of Issue	Address
2-5-2019	Bachelor of Science in Finance	Imam Abdulrahman bin faisal University	Khobar – Saudi Arabia

Master Research Title: (Academic Honors or Distinctions)

Master	-
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Professional Record: (Beginning with the most recent)

Job Rank	Place and Address of Work	Date
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Teaching Assistant	Community College in Dammam	15-11-2020 - Present
Accountant	First international food company	11-12-2019 – 30-6-2019
Intern	Gulf chemical and industrial oil	6-1-2019 – 25-4-2019

Administrative Positions Held: (Beginning with the most recent)

Administrative Position	Office	Date
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Scientific Achievements

Published Refereed Scientific Researches

(In Chronological Order Beginning with the Most Recent)

#	Name of Investigator(s)	Research Title	Publisher and Date of Publication

Refereed Scientific Research Papers Accepted for Publication

#	Name of Investigator(s)	Research Title	Journal	Acceptance Date

Scientific Research Papers Presented to Refereed Specialized Scientific Conferences

#	Name of Investigator(s)	Research Title	Conference and Publication Date

Completed Research Projects

#	Name of Investigator(s) (Supported by)	Research Title	Report Date
1			

Current Researches

#	Research Title	Name of Investigator(s)
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Contribution to Scientific Conferences and Symposia

#	Conference Title	Place and Date of the Conference	Extent of Contribution
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Membership of Scientific and Professional Societies and Organizations

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Teaching Activities

Undergraduate

#	Course/Rotation Title	No./Code	Extent of Contribution (no. of lectures/Tutorials. Or labs, Clinics)
1	Property and liability insurance	Insu 208	24 lectures
2	Principles of Insurance	INSU 203	24 lectures
3	Labor System & Civil Service	HR 206 MGMT 207	24 lectures
4	Report writing	REP 228	24 lectures
5	Innovation management	MGM 309	24 lectures

Brief Description of Undergraduate Courses Taught: (Course Title – Code: Description)

Postgraduate

#	Course/Rotation Title	No./Code	Extent of Contribution (no. of lectures/Tutorials. Or labs, Clinics)
1			

Brief Description of Postgraduate Courses Taught: (Course Title – Code: Description)

1	
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Course Coordination

#	Course Title and Code	Coordination	Co-coordination	Undergrad	Postgrad.	From	To
1							

Guest/Invited Lectures for Undergraduate Students



#	Activity/Course Title and Code	Subject	College and University or Program	Date

Student Academic Supervision and Mentoring

#	Level	Number of Students	From	To
1				

Supervision of Master and/or PhD Thesis

#	Degree Type	Title	Institution	Date

Ongoing Research Supervision

#	Degree Type	Title	Institution	Date

Administrative Responsibilities, Committee and Community Service (Beginning with the most recent)

Administrative Responsibilities

#	From	To	Position	Organization
	15-11-2020	present	Assistant at Quality Office	IAU

Committee Membership

#	From	To	Position	Organization
1				

Scientific Consultations

#	From	To	Institute	Full-time or Part-time



Volunteer Work

#	From	To	Type of Volunteer	Organization
1	6-2017	6-2017	supervisor	IAU

Personal Key Competencies and Skills: (Computer, Information technology, technical, etc.)

1	Microsoft Office programs.
2	GAAP
3	Fast learner
4	Advanced computer proficiency
5	Team player
6	Reliable and professional

Last Update

31-1-2021