

Empowering  
The Academic  
Community  
To Innovate  
& Impact  
Education



جامعة الإمام عبد الرحمن بن فيصل  
IMAM ABDULRAHMAN BIN FAISAL UNIVERSITY  
عمادة تطوير التعليم الجامعي  
Deanship of Academic Development

تمكين  
المجتمع الأكاديمي  
للإبتكار والتأثير  
في التعليم



جامعة الإمام عبد الرحمن بن فيصل  
حاصلة على الاعتماد المؤسسي الكامل وغير المشروط لمدة سبع  
سنوات من المركز الوطني للتقويم والاعتماد الأكاديمي (2022-2015)  
IAU has received its full institutional accreditation for 7 years  
by the NCAAA (2015-2022)



جامعة الإمام عبد الرحمن بن فيصل  
مصنفة 5 نجوم في التعليم (2020)  
IAU is rated 5-stars in Teaching (2020)

CLTHE  
& FHEA

## Certificate & Fellowship

In Learning and Teaching in Higher Education

For Faculty Members | **SECOND COHORT**

“AdvanceHE

Member 20-21

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## Certificate & Fellowship in Learning and Teaching in Higher Education for Faculty Members

### Second Cohort

The Vice President of Academic Affairs and the Deanship of Academic Development have announced a second cohort of the Certificate and Fellowship in Learning and Teaching in Higher Education professional development program for 30 eligible faculty members at IAU. The program, facilitated and accredited by Advance Higher Education (AdvanceHE) from the United Kingdom, will lead to the Certificate in Learning and Teaching in Higher Education (CLTHE) and Fellowship of the Higher Education Academy (HEA).

Initially offered in 2019-2020, the Certificate and Fellowship Program is the first hybrid, in-depth academic training program for faculty members at the University, including three intensive modules and online inter-module activities that support the participants' development. The Core Competencies Program, initiated and developed at the Deanship of Academic Development, was approved by AdvanceHE in 2019 as the equivalent to Module One of the certificate program. Modules Two and Three and online practice learning for the program will be conducted from December 2020—February 2021 for Cohort II.





## Building on a Successful Foundation

IAU began consulting with AdvanceHE, as an international expert in higher education, in 2017 and began a formal partnership in 2019. Cohort I, a diverse group of 60 IAU faculty 'pioneers' representing all IAU colleges and several Deanships, began their certificate and fellowship journey in December 2019. After 48 hours (combined total of two modules) of intensive teaching and learning training, microteaching to colleagues from different academic clusters, and action research presentations at the T & L Poster Exhibition 2020 in February, Cohort I faculty members finalized their program by submitting their applications to be recognized as Fellows of the Higher Education Academy of AdvanceHE in July 2020. By all accounts, the Program was a resounding success.

## *Cohort I Satisfaction by the Numbers*

- **100%** of participants agreed that the program raised their awareness of different approaches and resources for teaching and learning;
- **100%** of participants said that attendance at the program enhanced their understanding of what makes an effective learning experience;
- **97%** agreed that the program led them to change their teaching practice;
- **86%** of participants confirmed that their day to day assessment for learning practice changed as a result of the workshop; and,
- **80%** of participants agreed that their summative (end of module/end of year) assessment of student learning changed after the program.

## *Cohort I Achievements by the Numbers*

- **100%** of participants completed the Certificate in Learning and Teaching in Higher Education training and received certification;
- **100%** of participants presented teaching and learning action research posters at the first T & L Poster Exhibition 2020;
- **98%** of participants submitted fellowship applications;
- **86%** of applicants were immediately approved for Fellowship of the Higher Education Academy as of October 2020 with an estimated 90% overall approval after revision;
- **2,400** combined impact hours pledged by the new IAU Community of Fellows to the enrichment of Teaching and Learning across the University academic community in 2020-2021; and,
- **Countless Hours of** indirect impact on departments, colleagues, and students within the IAU academic community.

## Overarching Principles of the Program

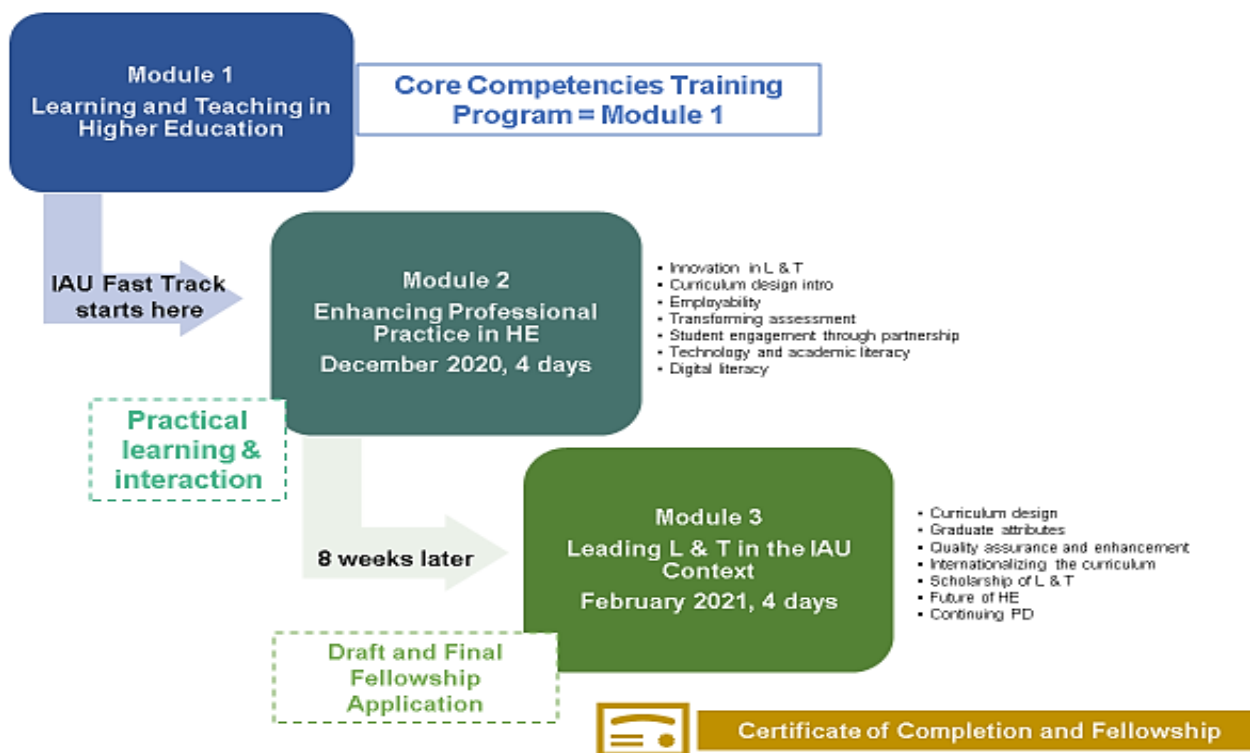
The Certificate and Fellowship in Learning and Teaching in Higher Education outline is designed to be flexible and work-based in nature, enabling participants to demonstrate engagement with the AdvanceHE Professional Standards Framework (PSF) for individuals teaching and supporting learning in Higher Education.

**The overarching principles that have informed its development are commitment to:**

- Scholarship in teaching
- Continued reflection and evaluation, and consistent improvement of practice
- Outcomes-based Higher Education
- Evidence-based pedagogy
- Innovation and creativity in strategies for teaching and supporting learning
- Respect for learners and for their development and empowerment.

## Program Structure and Timeline

Completion of the Core Competency Program at the Deanship of Academic Development is the equivalent of Module 1. Participants will begin on the "Fast Track" with Module 2.



## Tentative Nomination and Program Schedule

Nomination Process	Nov 3 – Nov 15, 2020
Notification of Successful Applicants and Awareness 'Kick-Off' Meeting	Nov 19 – Nov 26, 2020
Module 1 (Online Core Competencies as needed)	Nov 22 – Nov 26, 2020
Module 2 (Online)	Dec 2 - 3 & 6 -7, 2020
Practical Learning for Module 2	Dec 8, 2020 – Feb 3, 2021
Module 3 (Format TBD)	February 2021
Draft Application for Fellowship	April 2021
Final Application for Fellowship	June 2021

## Criteria for Successful Candidates & Documentation for the Application Portfolio\*

1	*Core Competencies Training Program Certificate or Proof of Attendance	<input type="checkbox"/>
2	*PhD certificate copy or highest degree possible in the field	<input type="checkbox"/>
3	Faculty Sustainability and Experience (a minimum of 2+ years of teaching experience is recommended)	<input type="checkbox"/>
4	<p>*Distinguished Excellence in Teaching and Learning demonstrated by providing <u>any two items</u> from the following:</p> <ul style="list-style-type: none"> <li>▪ Student Evaluations for one course: CES or SSLS</li> <li>▪ Letters of Recommendation from two previous students AND/OR Letter of Recommendation from Department Head or a Committee Chair emphasizing teaching and learning</li> <li>▪ Certificate or letter of a Teaching Award</li> <li>▪ Curriculum Vitae with focus on Teaching and Learning</li> </ul>	<input type="checkbox"/>
5	<p>*Active record of teaching and learning professional development demonstrated by uploading a list of teaching and learning events (a table is recommended) that you have attended over the past two years with the following details:</p> <ul style="list-style-type: none"> <li>▪ Name of PD event, date, location of event, and duration of event (i.e. 2 hours); copies of certificates are not required (no more than 20 events)</li> </ul>	<input type="checkbox"/>
6	<p>*Completion (printout*) of the Fellowship Tool to gauge qualifications for the Fellowship level of Higher Education Academy:</p> <p><a href="https://www.advance-he.ac.uk/form/fellowship-decision-tool">https://www.advance-he.ac.uk/form/fellowship-decision-tool</a></p>	<input type="checkbox"/>



7	Keen interest in and willingness to facilitate Teaching and Learning activities with colleagues at IAU and in the community as demonstrated by the application documents. Successful applicants for this program are self-directed, lifelong learners.	<input type="checkbox"/>
8	*Upon approval and acceptance of nomination, signed Candidate Agreement describing expectations (as below) and proof of fee payment.	<input type="checkbox"/>

*\*Starred Items: Candidates will submit related documentation (evidence of certificates, student evaluations, CV, etc.) in their Application Portfolio.*

## Expectations for Approved Candidates

1. Complete the Core Competencies Program as Module 1 of the Program.
2. Attend and participate in Module 2 and Module 3 of the program online/onsite during the 2020-2021 academic year, a total of 8 workshop days.
3. Complete all of the necessary online assignments before and after Modules 2-3.
4. Apply for Fellowship to the Higher Education Academy (HEA) within 60 days of completion of the CLTHE.
5. Facilitate teaching and learning activities for 30-40 hours in the 2021-2022 academic year. A checklist of options will be sent to each candidate.
6. Share in the program cost at a nonrefundable tuition fee of 3,000 SAR which is about 40% of the certificate program and Fellowship cost. The remaining 60% of the program is generously sponsored by IAU.

## Frequently Asked Questions

### *Why should I consider this certificate and fellowship program?*

This program is a first at IAU, and, based on Cohort I's achievements, has a successful impact on participants. Moreover, it is an opportunity for faculty members to earn advanced certification in learning and teaching facilitated by best practices in both program delivery and assessment of learning. The accredited certificate and fellowship program is recognized around the world and will enjoin IAU faculty members in a wider community of practice, a community of learning and teaching Fellows.

### *What is Fellowship?*

Fellowship is reflective evidence of excellence in learning and teaching in higher education within a wider community of practice. According to AdvanceHE, Fellowship (FHEA) has several benefits:

- Consolidate personal development and evidence of professional practice in your higher education career;
- Demonstrate commitment to teaching, learning and the student experience, through engagement in a practical process that encourages research, reflection and development;
- Fellowship is increasingly sought by employers across the higher education sector as a condition of appointment and promotion;
- For individuals, to identify their expertise with the entitlement to use post-nominal letters – FHEA (Fellow of Higher Education Academy);
- Recognized and valued by a growing number of international institutions.

## ***Who is AdvanceHE?***

AdvanceHE is a global not-for-profit charity headquartered in the UK. Using expertise and sharing best practice, AdvanceHE works to improve higher education for all as experts in governance, leadership development, teaching and learning enhancement, and equality, diversity and inclusion. Advance HE also recognizes global excellence via a range of charters, awards and Fellowship.

IAU became a Partner of AdvanceHE in 2019 and, just recently, continued partnership for a second year in 2020-2021. In addition to IAU, over 350 member institutions, including almost all UK HE institutions and over half of the universities in Australia, use their services. AdvanceHE has over 55 member institutions outside of the UK, in countries including France, Spain, Turkey, Australia, USA, New Zealand, China, Singapore, Hong Kong, UAE, Bahrain, Saudi Arabia, South Africa, Oman, Thailand and Kenya.

## ***Once I complete the program, what certificate/recognition will I have?***

Faculty members who complete the program will receive both a Certificate in Learning and Teaching in Higher Education from AdvanceHE and Fellowship to the Higher Education Academy of AdvanceHE. The program will help faculty members prepare their fellowship application.

## ***Are there any fees?***

Yes. The tuition fee for the program is 3,000 SAR (non-refundable) which is about 40% of the total cost/per participant of the program. For this fee, participants will receive the 4-month training program, access to resources and materials through a virtual learning environment,

mentorship and feedback on a first draft of the fellowship application, a certificate in teaching and learning from Advance HE, fellowship from the Higher Education Academy (UK), and an opportunity to join the IAU Community of Fellows which began in Cohort I in 2019. The remainder of the program (about 60% of the cost) will generously be paid by IAU.

### ***What is the language of this program?***

English. As this program is an advanced certification course that requires assignments, online work, and preparation for Fellowship, advanced proficiency in English is a requirement.

### ***How can I register for this program?***

For the CLTHE program, there will be a two-stage nomination process.

**In Stage 1**, interested faculty members who meet the criteria can be nominated by their Dean. Once the Dean approves nomination, candidates will then complete an application link and upload/submit the necessary documents. These applications will be reviewed by an application committee.

**In Stage 2**, finalized nominees will be notified of their acceptance in the program and attend an awareness meeting with more information on the program requirements.

### ***What is the location of this program?***

This program is typically a hybrid course. Eight days of the program (four days in December and four days in February tentatively) will be online/onsite at the Deanship of Academic Development (D27) or virtually (Zoom). Due to the COVID-19 pandemic, the virtual format will



be used for all training and activities in 2020. Between the two modules of learning, online practical learning and activities will be done directly with members of the training team.

### ***How can I get more assistance?***

You may contact the Deanship of Academic Development (D27) at 013 333 2850, or [ded@iau.edu.sa](mailto:ded@iau.edu.sa)