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وزارة التعليم العالي



جامعة الدمام  
UNIVERSITY OF DAMMAM

DEANSHIP OF GRADUATE STUDIES

# ADMISSION GUIDEBOOK FOR GRADUATE STUDIES



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Ministry of Higher Education



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UNIVERSITY OF DAMMAM  
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# ADMISSION GUIDEBOOK FOR GRADUATE STUDIES



IN THE NAME OF ALLAH MOST GRACIOUS MOST  
MERCIFUL

بِسْمِ اللّٰهِ الرَّحْمٰنِ الرَّحِیْمِ



## Contents

Contents	page
▪ Preamble	1
▪ Graduate Programs	2
▪ Doctorate Degree Programs	3
▪ Fellowship Programs	4
▪ Master Degree Programs	5
▪ High Diploma Degree Programs	6
▪ Admission Requirements	7
▪ Required Documents	8
▪ Special Requirements For Some Programs	9
▪ Benefits Available For Students	11
▪ Appendix ( Admission Forms)	13
▪ Undertakings	18



## PREAMBLE

Dear reader...I would like to commend your interest the graduate programs of the University of Dammam.

The University of Dammam has a reputable position among the Saudi and regional universities. It has maintained a good name since its establishment as part of King Faisal University in 1395H (1975), until it has become on independent University of Dammam in 15/9/1430H (5/9/2009).

The graduate programs in the university of Dammam cover a spectrum of different specializations, some of which are pioneering at the level of both the Kingdom and the Gulf area. The academic research and training environment in the university is supported by information, laboratory, student and sport services, as well as financial support for scientific research. This supportive environment encourages those who seek to upgrade their scientific, research and training capabilities, to join one of its programs.

This booklet provides brief information about graduate programs in university of Dammam, admission requirements forms and degrees awarded.

Hopefully the graduate programs in the University of Dammam will meet your aspirations and desire.

**Dean of Graduate Studies  
Prof. Adel I. AL-Afaleq  
1431H -2010**



## Graduate Programs Providing

The University of Dammam offers a variety of graduate programs leading to the following degrees:

Academic degree	Doctorate	Fellowship	Master	Higher Diploma
Program	13	17	22	5
Total	57			



## Graduate Programs

### 1. Doctorate Degree Programs

College	Program Title
College of Medicine	Physiology                      Neurosurgery
College of Architecture	Urban and Regional Planning
College of Science	<ul style="list-style-type: none"> <li>- Mathematics in three specializations :               <ul style="list-style-type: none"> <li>*Pure mathematics (Algebra/ Geometry/ Analysis/ Differential Equations/ Topology)</li> <li>* Applied Mathematics</li> <li>* Mathematical Statistics</li> </ul> </li> <li>- Physics in two specializations :               <ul style="list-style-type: none"> <li>* Experimental Physics (General Solid state/ Nuclear and Reactors / Quantum Optics and Spectroscopy /Plasma physics )</li> <li>* Theoretical Physics</li> </ul> </li> <li>- Chemistry in two specializations :               <ul style="list-style-type: none"> <li>* Organic Chemistry ( Organic/ Biochemistry)</li> <li>* Non – Organic Chemistry (Analytical / Physical/ Inorganic )</li> </ul> </li> <li>- Botany and Microbiology in four specializations :               <ul style="list-style-type: none"> <li>* Physiology                      * Microbiology                      * Genetics</li> <li>* Plant Ecology</li> </ul> </li> <li>- Zoology in four specializations :               <ul style="list-style-type: none"> <li>* Physiology                      * Arthropods and parasites (Arthropods / Parasitology / Entomology)</li> <li>* Animal Ecology (Marine Environment / Microbiology)</li> <li>* Histology and cytology (Histochemistry / Embryology / Comparative anatomy / Genetics )</li> </ul> </li> </ul>
College of Arts	<ul style="list-style-type: none"> <li>- Islamic Studies in four specializations :               <ul style="list-style-type: none"> <li>* Jurisprudence and its Fundamentals                      * Interpretation and Quranic Sciences</li> <li>* AlHadeeth and its Sciences                      * Creed and Sects</li> </ul> </li> <li>- Arabic Language in three specializations :               <ul style="list-style-type: none"> <li>* Linguistic Studies                      * Literary Studies                      * Rhetoric and Criticism</li> </ul> </li> <li>- English Language in two specializations :               <ul style="list-style-type: none"> <li>* Literature                      *Linguistics</li> </ul> </li> <li>- History in four specializations :               <ul style="list-style-type: none"> <li>* Islamic History                      * Medieval History                      *Modern History</li> <li>* Ancient History</li> </ul> </li> <li>- Geography in three specializations :               <ul style="list-style-type: none"> <li>* Physical Geography                      * Human Geography                      * Historical Geograph</li> </ul> </li> </ul>



## 2. Fellowship University of Dammam Programs

College	Program Title
College of Medicine	<ul style="list-style-type: none"> <li>- Family &amp; Community Medicine</li> <li>- Ophthalmology</li> <li>- ENT</li> <li>- Hematology</li> <li>- Dermatology</li> <li>- Histopathology</li> <li>- Internal medicine</li> <li>- Pediatrics</li> <li>- Neurosurgery</li> <li>- Diagnostic Radiology</li> <li>- General Surgery</li> <li>- Neurology</li> <li>- Psychiatry</li> <li>- Obstetrics</li> <li>- Orthopedics</li> <li>- Anesthesia</li> <li>- Clinical Microbiology</li> </ul>



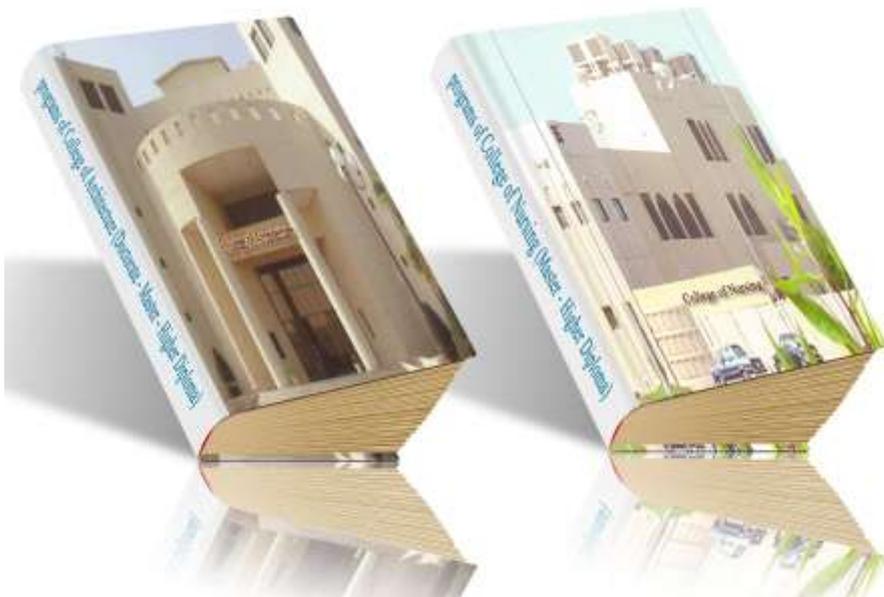
### 3. Master Degree Programs

College	Program Title
College of Medicine	- Physiology - Biochemistry - Anatomy - Public health - Occupational Medicine and Occupational Health - Psychiatry
College of Architecture	- Urban and Regional Planning - Landscape - Architecture - Science and Technology Building
College of Applied Medical Sciences	- Medical Laboratory Technology
College of Science	- Mathematics in three specializations : * Pure mathematics (Algebra/ Geometry/ Analysis/ Differential Equations/ Topology) * Applied Mathematics * Mathematical Statistics - Physics in two specializations : * Experimental Physics (General Solid state/ Nuclear and Reactors / Quantum Optics and Spectroscopy / Plasma physics ) * Theoretical Physics - Chemistry in two specializations : * Organic Chemistry ( Organic/ Biochemistry) * Non – Organic Chemistry (Analytical / Physical/ Inorganic ) - Botany and Microbiology in four specializations : * Physiology * Microbiology * Genetics * Plant Ecology - Zoology in four specializations : * Physiology * Arthropods and parasites (Arthropods / Parasitology / Entomology) * Animal Ecology (Marine Environment / Microbiology) * Histology and cytology (Histochemistry / Embryology / Comparative anatomy / Genetics )
College of Arts	- Islamic Studies in four specializations : * Jurisprudence and its Fundamentals * Interpretation and Quranic Sciences * AlHadeeth and its Sciences * Creed and Sects - Arabic Language in three specializations : * Linguistic Studies * Literary Studies * Rhetoric and Criticism - English Language Contains two specialization : * Literature * Linguistics - History in four specializations : * Islamic History * Medieval History * Modern History * Ancient History - Geography in three specializations : * Physical Geography * Human Geography * Historical Geograph
College of Nursing	- Clinical Nursing



#### 4. High Diploma Degree Programs

College	Program Title
College of Medicine	- Family & Community Medicine - Internal Medicine - Occupational Medicine and Occupational Health
College of Architecture	- Fire Safety
College of Nursing	- Midwifery



## Admission Requirements

### **A. General Admission Requirements**

1. The applicant must be a Saudi, or otherwise on scholarship.
2. The Applicant must be holding a Saudi university certificate or a certificate recognized by University of Dammam.
3. The Applicant must be of good conduct and medically fit
4. The Applicant must present two recommendations from professors who previously taught him/her
5. The approval of the applicant's employer (for employees)
6. Full time release for study at the Ph.D. level

Some programs may add to these general conditions whatever is deemed ; necessary this can be obtained for the university web site ([www.ud.edu.sa](http://www.ud.edu.sa)) ;



## Special Requirement for Some programs

1. For admission to a higher diploma program the applicant must have obtained a grade of not less than good in his/her BSc certificate.
2. Admission to the Master's level requires that the student has at least a grade of "Very Good" in the bachelor's level. However the Council of Graduate Studies may accept students with a grade of "High Good" provided that the student's grade in the major courses at the bachelor's level is at least "Very Good." The Council of the Graduate Studies may, upon a recommendation from the Department Board and the approval of College Faculty Board, add other conditions which is deemed necessary for admission
3. Admission to the Ph.D. level requires a grade of at least "Very Good" at the Master's level from the university that issues a grade. The Council of the Graduate Studies may, upon a recommendation from the Department Board and the approval of the College Faculty Board, could add other conditions which is deemed necessary for admission.
4. It is permissible to admit the applicant for master's or Ph.D. study in a major other than the student's major upon the recommendation of the concerned department and faculty Board and the approval of the Council of Graduate Studies.



5. The concerned department may require for admitting the student to the Masters and Ph.D. programs the passing of a number of supplementary courses from earlier levels within a period that does not exceed three academic semesters, provided the following conditions are met
- Passing the supplementary course from first time with a grade of at least "Good"
  - The cumulative grade in the supplementary courses must not be less than "Very Good" Registering in the graduate studies is not done except after passing the supplementary courses. The department may permit registration in the courses of the graduate studies if there remains only one or two supplementary courses
  - The period for the supplementary courses is not included in the required period for obtaining the degree
  - The supplementary courses grades are not included in the cumulative grade of the higher degree registered for.



## Required Documents to be Submitted by Applicant

1. Application form duly filled .( the form available in the university website)\*
2. Photocopy identify, family card or passport (for non-Saudi)
3. Endorsed copy of graduation document previously held by applicant.
4. Endorsed copy of transcript for previously held degree/s.
5. At least two Recommendation letter from faculty/ professionals he/she worked with before.
6. Writer under to provide consent of employer (for employees).

### **N.B:**

- Admission application might be required thought university website.
- Applicant should attach an extra copy of above documents, and must present original documents / certificate for ratification.



## Benefits Available for Students

The following benefits are for regular (non-employee Saudi students), and official scholarship students:

### **Firstly: Financial Rewards according to articles 41 and 42 of the Organizing Regulations of Financial Affairs in Saudi Universities:**

1. A monthly reward of SR (900) nine hundred Riyals for regular and non-employee students.
2. One month reward per year for books and scientific references, (to be limited to the original duration of study without extensions)
3. A reward of SR (3000) three thousand Riyals for the master's student and (4000) four thousand Riyals for the PhD student, for thesis printing.
4. A monthly financial stipend for the blind student, equal to the salary of the first class of the fifth level, for the reader and aiding instruments.



5. Students on scholarships from outside the Kingdom, are granted a discounted economy class air ticket at the end of each academic year, provided that the student has not got a ticket from another source.

### **Secondly: Support for researches of master's and doctoral theses:**

1. The Deanship of Scientific Research in university of Dammam contributes in funding researches of graduate students' master's and doctoral theses, in accordance with ongoing regulations. The student may apply to the Deanship to support his/her thesis and provide scientific instruments or materials that might be needed during the study.
2. Graduate students may apply for financial support from King Abdulaziz City for Sciences and Technology through the program of Graduate Studies Research Grants.



### Third: Other Benefits:

Registered graduate students can take advantage of some of the provided facilities and services such as University libraries, health center, sports facilities, restaurants, recreation center, and information and internet services.

□



# Appendix

## **Admission Forms**

- **Application Form For Enrollment in Graduate Studies**
- **Recommendation Form**



## Application Form For Enrollment in Graduate Studies

### A. Required Program

Name of Degree:  High Diploma  Master  Medical Fellowship  Doctoral Degree  
 Program Name: .....  
 College: ..... Department: .....  
 Semester :  First  Second Year : 14 /14 H  
 Full-Time Study  Part-Time Study

### B. Personal Information

	First Name	Middle Name	Last Name
Name (As In Passport):	.....	.....	.....
Gender:	<input type="checkbox"/> Male	<input type="checkbox"/> Female	
Civil Status:	<input type="checkbox"/> Married	<input type="checkbox"/> Single	
Nationality:	.....		
Passport Number:	.....		Residence Card Number: .....
Issued On:	.....		Issued On: .....
Issued In:	.....		Issued In: .....
Valid Until:	.....		Valid Until: .....
Place of Birth:	.....		Date of Birth: .....
Present Post Statues:	<input type="checkbox"/> Working	<input type="checkbox"/> Not Working	
Title Of Post:	.....		
Employer:	.....		
Is Employer's Approval Attached?	<input type="checkbox"/> Yes	<input type="checkbox"/> No	

#### Permanent Address:

P.O Box..... Zip code:..... City: .....

States.....

Office Telephone:..... Home Telephone: ..... Fax: .....

Mobile: ..... E-mail: .....

#### Address in Saudi Arabia:

P.O Box..... Zip code:..... City: .....

Personal in Saudi To Be Contact In Case of Emergency:

Office Telephone:..... Home Telephone: ..... Fax: .....

Mobile: ..... E-mail: .....



C- Academic Qualification

College of University	Enrollment Date	Degree	Graduation Date	Major	Grade	Cumulative Average

D- Employment Record

Place of Employment	Title of Post	Date of Employment	
		From	To

E- Training and Experiences such as : (courses, workshops...etc)  
**Accompanied by Certificates**

Training / Experiences	
Courses	
Workshop	

## G. Confirmation and Undertaking

I, the undersigned confirm that all the data incorporated in this form are correct and authentic and bear full responsibility for all consequences. I also confirm that I am aware of the following instructions:

1. The student shall present all required testimonials to the Deanship of Graduate Studies (endorsed copies).
2. Receipt of the student's file by the Deanship Graduate studies does not mean admission to the university.
3. The deanship of graduate studies shall have the right to cancel the enrollment of any student if it becomes obvious that he \she had previously been expelled by the University of Dammam or by any other university . Irrespective of whatever progress he has made in his \her studies, and of withdrawal of awarded certificate, and of paying load money spent on his/her by the university.
4. The student shall not join two programs of Graduate Studies simultaneously. If it is discovered that he has, the Deanship of Graduate Studies shall be entitled to terminate his enrollment in both programs.
5. The student shall inform the Deanship of Graduate Studies of any change that takes place in the data he has incorporated in this application (notably a change in his employment status, his permanent address, or his telephones numbers).
6. The student shall keep the university's property intact.
7. In the event a student has not been admitted, he /she is requested to report to the Deanship of Graduate Studies to take his/her file within a maximal period of three months from the start of the semester in which he has applied. The university shall be exempted from any responsibility after the lapse of that period.
8. The student shall personally fill this form and shall be fully responsible for the accuracy of all data he provides.

Name: .....  
Signature: .....  
Date: .....



توصية  
Recommendation

Name : ..... : الاسم :  
University / College of Graduation : ..... : الكلية أو الجامعة التي تخرج منها :  
Major : ..... : التخصص :  
Department : ..... : القسم :  
Degree: ..... : الدرجة :  
Intended College of study : ..... : الكلية التي يرغب الالتحاق بها :

How long have you known the Student?..... : مدة المعرفة بالطالب :  
and in what context? ..... : صفة المعرفة بالطالب :  
Student's academic standing compared to his/her colleagues ..... : مستوى الطالب بين مجموعة فصله :

	لا أستطيع التقييم	مقبول	جيد	جيد جدا	ممتاز	
	Unable to Asses	Pass	Good	Very Good	Exce llent	
Academic Excellence						التفوق الدراسي
Research Capability						القدرة على البحث
Learning Capacity						الاستيعاب العلمي
Aptitude for Graduate Studies						القابلية للدراسات العليا
Language Proficiency						المهارة اللغوية
Intellectual Maturity						النضج الفكري

Student's Strengths and Weaknesses as ..... : نقاط القوة ونقاط الضعف في الطالب :  
General Remarks about the Student : أي معلومات أخرى يري الأستاذ الموصي أهميتها :

Recommender's Name: ..... : اسم الموصي :  
Academic Rank : ..... : الدرجة العلمية والوظيفة :  
Address: ..... : العنوان :  
Signature: ..... : التوقيع :  
Date : / / ..... : التاريخ : ١٤ / / ١٤

ملحوظة : ترفق التوصية في مظروف سري مغلق.



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For more information browse the section  
Deanship of Graduate Studies at the University's  
website on the Internet  
[www.ud.edu.sa](http://www.ud.edu.sa)

For inquiries contact the  
Deanship of Graduate Studies  
E-mail [gs@ud.edu](mailto:gs@ud.edu)



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