| Basic and Applied Scientific Research Centre Dammam 31113, Saudi Arabia |  | جك هعه الإمامع عبدالرحمنبنضيصل IMAM ABDULRAHMAN BIN FAISAL UNIVERSITY مركز البحوث العلمية الأساسية و التطبـقية Basic and Applied Scientific Research Center |  |
| :---: | :---: | :---: | :---: |
| Procedure Title: <br> QUALITY MANUAL ISO/IEC 17025:2017 |  | Document No. <br> Samples -IAU-BASRC-010201-F-012 |  |
| Department/Section |  | Revision Date: 1.1.2022 | Next Revision Date: 1.1.2026 |
|  | Quality Assurance / Lab | Revision No. 1 | Page 1 of 2 |


| TYPE OF SERVICE: | $\square$ Internal |
| :--- | :--- |
| REQUESTER INFORMATION   <br> Client Name:   <br> Organization Type: $\square$ Collegernal  <br> Name of organization: $\square$ Research institute $\square$ University <br> Department:   <br> E-mail:   <br> Mobile: Date:  <br> Sig.:   |  |


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|  |  | Revision No. 1 | Page $\mathbf{2}$ of $\mathbf{2}$ |

## SAMPLE INFORMATION

Number of samples:
Melting point of the sample:
Is the nature of the samples melt readily:
$\square \mathrm{Yes}$ $\square$ No

INSTRUCTIONS
1- The sample must be powder.
2- Sample weight should be $\mathbf{0 . 1 \mathrm { g }}$ or more.
3-The results will be sent by e-mail within 10 working days
Would you like to retrieve your samples after completing the analysis: $\square$ Yes $\square$ No pleas collect your samples no later than one week from receiving this e-mail. After a week, the samples will be disposed

Storage requirements for the sample : $\qquad$
Acknowledgment: All information filled in by the Client is correct

Samples Supervisor Name:

Sig.:
Date:


