



Vice Presidency for Academic Affairs – Standing Committee of Code of Conduct and Student Discipline

Call for investigation

Dear student:

Full name (all four names)		Dept. /Track	
University ID		level	
College/Deanship		Mobile No.	

May the peace, mercy and blessings of Allah be upon you

We inform you that it has been decided to hold a meeting of the Code of Conduct and Student Discipline Subcommittee according to the following information:

College/deanship		At (hour): (.....:.....) AM <input type="checkbox"/> PM <input type="checkbox"/>
Day of:	Date: / / 20	Date: / / 14

This is in order to hear your statements and investigate your defense regarding what was attributed to you:

.....

.....

Therefore, your attendance before the committee is REQUIRED at the above-specified date and location. Based on Article (7) and Article (22) of the Code of Conduct and Student Discipline, we draw your attention to the fact that if you fail to attend, you shall forfeit the right to provide your statement and miss the opportunity to defend yourself. Furthermore, the necessary disciplinary measures will be taken, and the penalty will be imposed on you in absentia.

Date: / / 20

Chairman of the Code of Conduct and Student Discipline Subcommittee:

Name:

Signature:

*Note: The student is called for investigation two days at least before the day of the committee meeting through one of communication means as decreed in Article (22) of the Code of Conduct and Student Discipline.

