



جامعة الإمام عبد الرحمن بن فيصل
IMAM ABDULRAHMAN BIN FAISAL UNIVERSITY

— عمادة الدراسات العليا —
Deanship of Graduate Studies

Graduate Studies Regulations

THE DEANSHIP OF POSTGRADUATE STUDIES

Regulations regulating postgraduate studies in universities and their executive rules

at Imam Abdulrah-man bin Faisal university

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In the name of Allah, the merciful, the compassionate

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Chapter one: definitions

Article One

The following terms and expressions, wherever contained in these Regulations, shall have the meanings set forth before each of them, unless the context requires otherwise.

Postgraduate studies:

studies leading to a higher degree than a bachelor's (for example, a higher diploma, a master's degree, or a PhD).

Classification:

The Saudi Standard Classification of Educational Levels and Disciplines issued by Council of Ministers Decision No. 75 of 1442/1/27 AH and amendments or updates

Framework:

The National Framework of Qualifications in the Kingdom of Saudi Arabia, as published by the Board of Directors of the Education Evaluation and Training Authority on 1441/6/6/6 AH, and any revisions or updates to it.

Deputy or competent agent:

the Deputy President of the University or Undersecretary of the University for Higher Studies at the University, in accordance with the University's headquarters organizational structure.

Executive management:

the deanship, department, or unit responsible at the university for the implementation of academic procedures relating to higher studies in accordance with the university's headquarters organizational structure

Program:

course package, scientific message, graduation research, comprehensive testing, or some study by the student within a specified period of time; to obtain a degree or a degree in specialization.

A common program;

is a scientific program in which more than one department, college within the university, educational institution, or research institute in the kingdom participates in specific learning outputs.

Module:

Weekly Theoretical Lecture, Weekly Scientific Symposium, Clinical Lesson, Exercise Lesson of at least five minutes' duration, Practical Lesson of less than 100 minutes' duration, or Field Lesson specified in the School Plan.

Course:

A course in each program's plan that includes a number, code, and content description. They are subject in each section to follow-up, evaluation, and development, may be studied independently or have a previous or simultaneous requirement, and can be exempted from the previous or simultaneous requirement based on a test of specific learning products.

Postponement of admission:

Postpone the start date of the student's study after the issuance of his university number before enrolling in any course, which can only occur after the commencement of the study.

Postponement of study:

Suspension of the applicant's duration, in accordance with these regulations for obtaining a degree, after the commencement of his studies.

Withdrawal:

The student terminates his relationship with the university to which he is bound once and for all before completing his course of study.

Deregistration:

The university ends its relationship with the student prior to the completion of the study program for the reasons specified in these Regulations.

Re-restriction:

The university re-establishes its relationship with the student whose registration was cancelled.

Comprehensive testing:

The examination of knowledge and skills required for admission to higher education programs (higher diploma, master's degree, doctorate). The comprehensive test may be the final qualification for some of these grades other than doctorates.

Graduation research:

research that may take one or two semesters, be subject-specific, qualify for a degree, and be scheduled for the program's decisions.

A scientific thesis,

representing the research and its results, is prepared and submitted by the student for the purpose of obtaining the degree.

Chapter two objectives and validity of the regulation

Article Two

Subject to the provisions of the Regulations on University Studies and Tests, these Regulations aim at organizing postgraduate studies in universities, in order to improve the efficiency and quality of the educational process and academic procedures for the University's postgraduate stages.

Article Three

The provisions of these regulations apply to universities applying the system of the Council for Higher Education and Universities, issued by Royal Decree No. (M/8) and dated 4/6/1414 HS, and universities applying the system of universities issued by Royal Decree No. (M/27) and 1441/3/3 E

Chapter one: definitions

Article Four

Postgraduate studies aim to achieve the following:

1. Take care of and expand on advanced studies and research that serve national objectives.
2. contribute to the enrichment of human knowledge in all its branches through specialized studies and scientific research; access innovative scientific and applied additions; and reveal new facts.
3. Educational opportunities: students continue their postgraduate studies locally.
4. Providing qualified subjects and programs for students; improving their level of qualification and competence; providing studies and research that serve the nation and contribute to enriching their specialties
5. attracting a selection of distinguished students from around the world in the most important fields of research; To upgrade outputs Scientific research and enriching cultural diversity are required in postgraduate programs.
6. Prepare and qualify specialized scientific and professional competencies needed by the community.
7. Encourage creativity and innovation; keep pace with the demands of cognitive and technical development and upgrade. scientific research, guiding it to address sustainable development issues and challenges in Saudi, regional, and global society.
8. Enhance opportunities for cooperation and partnerships at different levels locally, regionally, and globally.
9. Developing knowledge economy outputs; to contribute to the achievement of the sustainable development goals of Saudi society

Chapter 4 Detailed criteria for the approval of postgraduate programs

Article Five

The University Council shall set specific criteria for the approval of postgraduate programs in conformity with the following:

1. The Education and Training Evaluation Authority has granted the university institutional accreditation.
2. The bachelor's program, in the same specialty, has the programmatic accreditation of the Education Evaluation and Training Authority, or the accreditation of one of the international bodies approved by the Authority, to approve the higher diploma or master's program, and the master's program, in the same specialty, has the programmatic accreditation of the Education and Training Evaluation Authority, or one of the international bodies approved by the Authority, to approve the doctoral program.
3. The department has a sufficient number of professors and associate professors on its teaching staff. In the field of the master's or doctoral program, in addition to the availability of research capabilities from laboratories and facilities computers and others; to ensure the program's success in terms of teaching, supervision, and research.
4. the number of students expected to be admitted to the program shall be appropriate to ensure its continuity, and the number of students shall not exceed 25 in a group.
5. When approving its programs, the university shall comply with the following order:
 - a) The Saudi Standard Classification of Educational Levels and Disciplines
 - b) National Qualifications Framework in Saudi Arabia

6. Discontinue admission to master's and doctoral programs that do not receive program accreditation from the Education Evaluation and training authority or from an international body approved by the Authority within two years of the graduation of the first batch of programs.

Implementing the rules of Article 51.

1. The university council approves the invention of study programs and their development depending on the recommendation of the standing committee of higher studies, which relies on the recommendations of both the departmental council and the college or institution.

2. A sufficient number of faculty members, at least one of whom is a participant in the field of specialization, are entitled to supervise scientific letters (master's and Ph.D.). The master's degree takes into account Article 38 and its Executive Rule on the exemption of assistant professors if they have at least two well-judged research projects.

3. Before beginning the Master's program in any major (except specializations that do not have bachelor's programs), students must complete at least two bachelor's batches.

4. Before beginning a PhD program in any specialty, a master's program must be established, and the master's program must be at least five years old and have graduated one or more batches.

5. Compliance with the guidelines for the development, construction, development, and implementation of the university's postgraduate programs.

Chapter 5 Organization of the Standing Committee for Postgraduate Studies

Article Six

A Standing Committee of Higher Studies should be constituted at the university (Standing Committee) and shall be headed and a member of:

1. Five deans of colleges and institutes that provide university study programs, taking into consideration the diversity of faculties' and institutes' specialties.

2. University Dean of Development and Quality.

3. The dean, director, or head of the executive management unit, is to be the secretary of the committee.

4. Three experienced and specialized postgraduate study members from the university and outside.

5. The members specified in paragraphs (1) and (4) of this article will be appointed by resolution of the University Council and will be nominated by the Rector for a two-year term able to be extended

Implementing the rules of Article 6

1. The members of the committees mentioned in paragraphs (1) and (4) will serve until the University Council decides to renew or appoint an alternate.

2. The Standing Committee for Postgraduate Studies may form subsidiary committees.

Article VII: The Standing Committee shall, in accordance with the provisions of these Regulations:

1. Propose the general policy of postgraduate studies at the university and follow up on its implementation after the approval of the university council.

2. A recommendation to approve and update the conditions for admission to postgraduate programs, at the suggestion of the sworn boards competent colleges and institutes.

3 Supervision of joint postgraduate programs

4. A recommendation of the University Council to approve and amend postgraduate programs, after study and arbitration, at the suggestion of the

The department board endorsed the proposal from the college board.

5. To recommend approval of the study plans and detailed criteria of the University Council, at the suggestion of the Board of Directors,

endorsement by the College Council, according to international benchmarks and benchmarks.

6. Develop postgraduate program standards for approval by the University Council.

7. Propose rules governing the evaluation of postgraduate programs, for approval by the Council of the University.

8. Supervise the periodic evaluation of the university's postgraduate programs through specialized committees or bodies inside or outside the university.

9. examination of the comprehensive report prepared by the Executive Directorate on the University's postgraduate programs and the results of their program evaluation and the submission to the University Council.

10. To recommend approval of the proposals of the college councils for higher study programs that are compatible with society's needs, the Kingdom vision, and global trends "for approval by the university council."

11. Endorse the proposals for the determination of degrees and scientific certificates, with their names in Arabic and English, based on the proposals of the boards of departments and colleges.

12. To recommend the numbers of students who can be admitted each academic year to the higher studies programs of the University Council, based on a proposal by the competent departmental boards and endorsement by the college boards.

13. Propose controls for the formation of supervisory committees and discuss scientific messages.

14. Develop general frameworks and standards for comprehensive testing and graduation research.

15. Develop the general framework for research plans, the rules governing how scientific messages are written, printed, directed, and submitted, the modules of the committee's reports are prepared, and the letters are judged.

16. Study periodic reports on postgraduate studies submitted by the university's scientific departments.

17. To propose the submission of study programs outside the university's headquarters, thereby submitting them to the university council for whatever action is appropriate in this regard.

18. recommend approval of the colleges' proposals for development initiatives regarding higher studies; to develop the university's financial resources

19. Recommend determining the financial counterpart for applying for postgraduate programs, the financial remuneration or tuition fees for programs, and the financial counterpart for subsidized services associated with higher studies, based on the proposals of the boards of departments and colleges.

20. Recommend the allocation of free grants to students—complete or partial—in accordance with the regulations approved by the University Council.

21. recommend the closure or suspension of postgraduate programs that do not conform to qualitative standards or the university's strategy.

22. Consider what is presented to the chairman of the standing committee, the rector of the university, or the university council to study and express an opinion. The Standing Committee can delegate some of its prerogatives to its chairman, such as the formation of standing or provisional committees from among its members or others, to study what it is assigned.

Implementing the rules of Article 7

1. The Standing Committee is competent to approve models, guidance, plans, and academic guidance programs relating to the executive management's powers in organizing the course of postgraduate studies in accordance with these Regulations and their executive rules and consistent with the models and evidence approved by the university.

2. The Standing Committee is competent to decide on student affairs that are not provided in these regulations or their implementing rules, taking into account the regulations and charters approved by the university in the rules of conduct and student discipline.

Article Eight



The Standing Committee meets at the invitation of its chairman at least once a month. The meeting is held only in the presence of at least two-thirds of its members, including the chairman or his alternate members of the Standing Committee. A majority of the members present must vote to make a decision. When the votes are even, the side that the chairman is supporting will win. If the Rector does not object within fifteen days of his arrival, he shall return the resolutions to the Standing Committee for further consideration, along with his point of view; if the Standing Committee maintains its views, the resolutions objected to shall be transmitted to the University Council for decision at the first regular or special meeting. The decision of the University Council is final. The Chairman of the Standing Committee has the right to invite those who are considered necessary to attend certain meetings of the Standing Committee, but without the right to vote.

Article 8's implementing rules

A member of the Committee may abstain from voting or make a reservation on any resolution or recommendation; it is a must to provide the reservation in writing with justifications to the Chairman of the Committee within one day of the meeting, and the reservation is added to the Committee's meeting record.

Chapter 6 Study Programs and Systems

Article Nine

Joint postgraduate programs can be developed between departments, colleges, or institutes within the university or between the university and educational or research institutions from within or outside the kingdom, in accordance with rules approved by the university council on the recommendation of the standing committee and after coordination with the colleges and departments or relevant authorities.

Implementing rules of article 9

1. If the interest requires the establishment of a joint program, a joint committee of departments, colleges, universities, or research institutions concerned would include specialists in the proposed program; For the elaboration of the detailed draft of the program in accordance with the modules approved by the university, the draft shall be submitted to the board of each section, submitted to the boards of the relevant colleges, and then submitted after the recommendation for approval to the Standing Committee on Postgraduate Studies for consideration in accordance with Article V and its implementing rules.
2. The Joint Program is governed by a board with the authority of the department Board regarding the program.
3. The Joint Program Board shall consist of a minimum of five members, each of whom shall nominate at least two members of the teaching staff. The Chairman of the Board shall be appointed from the section with the greatest weight in the program. When everyone's contribution to the program is equal, the board's presidency will be rotated every three years.
4. The President and members of the Council shall be appointed by the Chairman of the Standing Committee for Postgraduate Studies. The office will be held for three years.
5. Each scientific department is committed to fulfilling its own requirements of the program.
6. If the joint program is between two or more faculties, the program will reside in the college or institute that has the greatest weight in the program, and when the contribution to the program is equal, the program will reside in the college or institute that has more experience in postgraduate studies.

Article Ten

Postgraduate students will be awarded at least half of the total number of units required for a scientific degree. The student must complete the graduation research or his or her scientific thesis, if any, in its entirety under its supervision. Students in the joint programs are excluded from this article.

Article Eleven

The study shall be for a higher diploma in courses of study, field work, and applied and laboratory work. The duration of the study of the program and the number of units of study must be as defined in the classification and framework. Regarding the Standing Committee's proposal, the University Council has the authority to increase the duration of study of any program by up to half the prescribed duration.

Implementing the rules of Article11

1. The duration of the higher diploma is not less than two semesters and not more than three semesters.
2. No less than 24 units, and no more than 36 units
3. The duration of the diploma shall be determined when it is approved, taking into account not less than (8) units per semester and not more than (15) units.
4. The duration of the study and the number of study units according to the classification and framework must be taken into consideration, as well as any modifications or updates.

Article Twelve

The study of the master shall be in either the courses of study only, the courses and scientific thesis, the courses and comprehensive test, or the courses and graduation research, provided that the duration of the study of the program and the number of study units shall be as defined in the classification and framework. On the recommendation of the Standing Committee, the University Council may increase the study duration of any program by no more than half the set duration.

Minimum and maximum hour limitations for curriculum, scientific theses, and research projects are as follows:

Degree		Number of units (curriculum courses)		Thesis, research project, or comprehensive test		The program total hours	
		Minimum	Maximum	Minimum	Maximum	Minimum	Maximum
Master		Minimum	Maximum	Minimum	Maximum	Minimum	Maximum
	Courses and thesis	34	32	6	6	30	38 depends on major
	Courses and research project	39	–	3	3	42	43 depends on major
	Courses and comprehensive test	42	–	–	–	42	–
	Courses	42	–			42	–

Number of academic units approved in the Saudi Standard Classification of Educational Levels and Specializations.

- Take into account changes in the semester system.

Based on the recommendation of the Standing Committee, the University Council approves the doctoral study method, provided that the duration of the study program and the number of academic units decided are in accordance with what is specified in the classification and framework. The University Council, based on the proposal of the Standing Committee, may increase the period of studying any program, by not exceeding half of the prescribed period.

Executive Rules of Article (13)

The minimum and maximum limits for units (hours) of academic courses and thesis are as follows:

Total Program Hours		Thesis Study Units		Number of Study Units for (methodical) Courses		Degree	
Maximum	Minimum	Maximum	Minimum	Maximum	Minimum		
48	39	12	9	36	(30)	Courses and Thesis	PhD
48	32	30	20	18	(12)	Some Courses and Thesis	

() The number of study units approved in the Unified Saudi Classification of Educational Levels and Specializations.

Article Fourteen

The duration of obtaining the academic degree is calculated from the beginning of registration in the postgraduate courses of the program the student is enrolled in until the date of completion of the requirements of the program, or the submission of the student's supervisor a report to the head of the department accompanied by a copy of the scientific thesis, if available

Executive Rules for Article (14).

1. The supervisor submits a quarterly report on the progress of the student's study to the head of the department.
2. The counted period ends when the supervisor submits a report on the validity of the thesis for discussion, with a copy of it delivered to the department head.
3. The provisions of Article (47) of these regulations and its executive rule shall be observed.

Chapter Seven: Acceptance

Article Fifteen

The executive administration undertakes the implementation of academic procedures, including the admission and registration of students, in accordance with the provisions of these regulations and the rules approved by the University Council.

Executive Rule of Article (15)

1. The Standing Committee for Graduate Studies approves admission requirements and the numbers of male and female students in each academic section based on the recommendation of the department and college councils.
2. The executive management of graduate studies is responsible for applying the admission requirements, and the scientific departments must ensure that each applicant meets the requirements before the written and oral exam, if any.
3. The criteria for selection among applicants shall be determined by a decision of the Standing Committee for Graduate Studies for each program based on the recommendation of the Department Council.
4. The executive management approves the announcement of the final acceptance results.
5. The executive management is responsible for issuing acceptance notices for the accepted students and activating their university numbers.
6. The concerned departments issue study schedules and follow up on course registration in coordination with the executive management.
7. Admission to postgraduate programs is based on the capacity of each department according to the following:
 - The number of students admitted to the program, if it is in the course and thesis method, is limited to no more than seven students for each faculty member who is entitled to supervise according to Article (38). The ratio is calculated based on the number of graduate students enrolled and expected in the masters and doctorate programs.
 - The acceptance rate, if the program is based on the method of academic courses, is no more than fifteen students for each faculty member.
 - The admission rate for the diploma program is no more than twenty-five students per faculty member.
8. To open any program, it is required to complete the final admission requirements for a minimum number of (5) students for the master's stage and a minimum number of (3) students for the doctoral stage, and the standing committee may make an exception from this condition based on a recommendation from the councils of the scientific department and the college/institute.
9. The student's admission to the program is considered canceled if the program is not opened, taking into account the provisions of the executive rules of Article (20).

Article Sixteen

Subject to the provisions of Article (fifteen) of this regulation, a student may be accepted in a field other than his specialization based on a recommendation from the relevant department council, and approval from the College Council.

Article Seventeen

The relevant department may stipulate that for the admission of the student in the master's and doctoral levels, he must pass a number of complementary courses from a previous stage, or pass a test related to learning outcomes; in order for the student to become eligible to join the program, according to regulations approved by the Standing Committee, based on a proposal from the Department Council and endorsement from the College Council.

Executive Rules for Article (17)

1. A full-time study of complementary courses is not required.
2. Supplementary courses may not be omitted or postponed, and the Standing Committee may make an exception to this.
3. A university number is established for each student studying complementary courses, through which his semester and cumulative averages are monitored.
4. The supplementary courses must not be from the ones previously studied by the student, unless there is a justification for the department to re-study them.
5. Passing the supplementary courses is not considered final admission to the program, unless other admission requirements are completed.
6. The student passes the supplementary course in the first grade with a grade of no less than (very good), and his cumulative average in all supplementary courses is not less than (very good).
7. The student is prevented from entering the final exam of the supplementary course when the absence reaches the percentage specified in the executive rules of Article (34) of these regulations.
8. Enrollment in the graduate studies program shall not take place until after completing the supplementary courses. The department may permit registration in postgraduate courses if only one or two of the supplementary courses remain.
9. The time period for passing the supplementary courses is not counted within the period specified for obtaining the degree.
10. Supplementary courses are not included in calculating the cumulative GPA for graduate studies.
11. The period of studying supplementary courses should not exceed one academic year. The Standing Committee may make an exception.

Article Eighteen

A student may be accepted into two graduate studies programs at the same time, provided that the two programs are from the same stage or from an earlier stage, according to regulations approved by the University Council, based on the recommendation of the Standing Committee.

Executive Rules for Article (18)

- The enrollment of the student in the two programs should not result in a breach of the educational process or university regulations and controls, or a conflict between them.
- The Executive Management of Graduate Studies determines the mechanism for accepting and registering students in the two programs.

Article Nineteen

Courses previously passed by the student at a university or educational institution inside the Kingdom, or from outside the Kingdom, may be equalized, provided that they are licensed by the competent authority in the country of study, based on the recommendation of the department council, and the approval of the college council. The equalized courses are counted in the students' academic record. The University Council determines the regulations governing this, including the possibility of calculating it within the student's cumulative average in his academic record.

Executive Rules for Article (19)

The number of academic units studied by the student may be calculated according to the following:

- a- The student should not have studied the equivalent units for more than six semesters.
- b- That it conforms, in terms of subject matter, with the requirements of the program to which it is being transferred.
- c- The percentage of these units should not exceed fifty percent of the units of the program to be transferred to, without counting the units of the scientific thesis.
- d- The student's grade in the equivalent units should not be less than (very good).
- e- The equivalency is based on the recommendation of the department council to which the course belongs and the approval of the College Council and the Standing Committee for Postgraduate Studies.
- F- Equivalent units are included in the student's record, and are calculated within the cumulative average based on the recommendation of the department and college councils and the decision of the Standing Committee for Graduate Studies.

Article Twenty

With the approval of the concerned department council and the dean of the college, the student may postpone his admission, and it is for one time, and the postponement cannot be accepted after the student has started his studies, in accordance with controls approved by the University Council, based on the proposal of the Standing Committee.

Executive Rules for Article (20)

1. Admission may be postponed for a period not exceeding one academic year, and the student joins the program upon its opening. If the opening of the program is delayed for more than two academic years, the student's admission to the program will be cancelled.
2. There is one chance to postpone admission.
3. The student submits a request to postpone admission to the relevant department before starting studies in the program according to the academic calendar.
4. The completed postponement request must be received by the Executive Administration of Graduate Studies no later than the end of the third week of the start of the study.
5. If the student postponed admission for one semester, he may enroll in the second semester unless his courses have requirements from the first semester, provided that he studies the first semester as soon as possible.
6. The deferred student is not considered a regular during the deferment period and does not receive the advantages of a regular student.

Article Twenty-one

Taking into account the decisions issued by the Council of Universities Affairs, the university may charge:

1. Tuition fees or financial compensation for offer postgraduate programs or courses, provided that these programs have programmatic accreditation, and the number of students does not exceed the number of students accepted - for the same programs or courses - without fees or financial compensation, and the University Council is responsible for organizing these programs, based on the recommendation of the Standing Committee.
2. Financial fees for services related to postgraduate studies and supporting them, according to regulations approved by the University Council, based on the recommendation of the Standing Committee.

Executive Rules for Article (21)

1. The detailed rules for financial and administrative matters for postgraduate programs

Chapter Eight: Academic Procedures

Article Twenty-two

The student may postpone the study upon the recommendation of the concerned department council and the approval of the college council, in accordance with controls approved by the university council, based on the proposal of the standing committee.

Executive Rules of Article (22)

Postponement of studies will be according to the following:

1. The student must have passed one or more semesters.
2. The total period of postponement should not exceed an academic year, and the Standing Committee may make an exception.
3. The student should submit a request for postponement no later than the first week of the start of the semester.
4. The postponement period is not counted within the maximum period for obtaining the degree.
5. If the postponement was during the study of the courses, he may enroll in the semester that follows the postponement period. If the department is unable to teach it, the Standing Committee for Graduate Studies makes the appropriate decision in this regard.
6. The scientific councils may consider the topic submitted by the deferred student to register his thesis, and scientific guidance and supervision do not continue during the postponement period.

Article Twenty-three

The student may withdraw from continuing to study one or more courses, or all the courses of the semester, after the end of the registration period, upon the recommendation of the concerned department council, and the approval of the college dean, according to regulations approved by the university council based on the proposal of the standing committee.

Executive Rules for Article (23)

To withdraw from one or more courses the following is required:

1. Withdrawal must be within the regular period of the program. The Standing Committee may make an exception.
2. The student must submit the withdrawal request before the final exam by at least three weeks.
3. The withdrawal for the semester (all courses) is counted within the postponement periods mentioned in article (22) and its executive rules.
4. The student must study the withdrawn courses as soon as possible. If the department is unable to teach them, the Standing Committee for Graduate Studies makes the appropriate decisions in this regard.
5. The student who withdraws from all the courses does not share the rights of the regular university student.
6. The Standing Committee for Graduate Studies may make exceptions from this article based on the recommendation of the department and college councils.

Article Twenty-four

If a graduate student withdraws from the university then wants to join again, the university may apply the admission requirements at the time of the new application.

Executive Rules of Article (24)

1. In the event that the withdrawn student is accepted into the program, the provisions of Articles (19), (21) and (57) of these regulations and their executive rules shall be applied.

Article Twenty-five

A student is considered drop-out if he does not register within the period specified for registration in each semester in which he is allowed to register.

Executive Rules for Article (25)

1. The concerned department is committed to submitting to the executive management the names of students who did not register on time within a maximum period of four weeks after the end of the registration period according to the academic calendar.

If a graduate student withdraws from the university then wants to join again, the university may apply the admission requirements at the time of the new application.

Executive Rules of Article (24)

1. In the event that the withdrawn student is accepted into the program, the provisions of Articles (19), (21) and (57) of these regulations and their executive rules shall be applied.

Article Twenty-six

1. The student's registration is canceled in the following cases:

a) If he dropped out of school, in accordance with the provisions of Article (twenty-five) of these regulations.

b) If he did not pass the supplementary courses, according to the rules approved by the Standing Committee.

c) If his cumulative average is less than (very good) in two consecutive semesters.

d) If it appears that his acceptance is based on his submission of incorrect information or documents, in whole or in part.

e) If he did not obtain the academic degree within the specified period of the program.

2. The student's enrollment is canceled by a decision of the Standing Committee, based on the recommendation of the Department Council, and the endorsement of the College Council in the following cases:

a) If it is proven that he is not serious at the scientific thesis stage in accordance with the provisions of Article (44) of these regulations.

b) If he did not pass the comprehensive exam after being allowed to repeat it once.

c) If the judging committee decides that the thesis is not valid for discussion, or that it is not accepted after discussion.

d) If he breaches the scientific integrity, whether during the course study stage, or during the preparation of the scientific thesis, or breaches the relevant regulations, rules, or decisions

Executive Rules for Article (26).

- The concerned department is tasked with submitting to the Executive Management of Graduate Studies the names of students whose registration must be canceled according to what is stated in Paragraph (1) to complete the process of canceling the registration.
- The Standing Committee notifies the Executive Management of Graduate Studies of the decisions to cancel the enrollment as stated in Paragraph (2) to complete the process of deregistration.

Article Twenty-seven

A student whose enrollment has been canceled may be re-enrolled if circumstances that prevent him from continuing his studies are acceptable to the department and college councils while considering the following:

1. A student whose enrollment has been canceled for more than three academic years is treated as a new student in terms of re-studying courses, regardless of what he previously studied, and the University Council may make an exception to that, according to controls issued by the University Council based on a proposal of the Standing Committee.
2. The student whose enrollment has been canceled for three academic years or less, re-studies some of the courses determined for him by the Department Council, and approved by the College Council, and the units he studied after he quit studying are counted within his cumulative average. The period spent by the student in the study before canceling his enrollment is also counted within the maximum period for obtaining the degree.

Executive Rules for Article (27)

1. The application for re-registration shall be submitted to the head of the concerned department, along with the evidence for compelling circumstances.
2. Compelling circumstances are determined according to the assessment of the department and college councils and the endorsement of the Standing Committee.
3. The interruption period is not counted within the regular period.
4. A student whose enrollment has been canceled for the reasons mentioned in Paragraph (d) may not be re-enrolled in both Clauses (2,1) of Article (26).

Article Twenty-eight

As an exception to Paragraph (c) of Clause (1) of Article (twenty-sixth) of these regulations, the College Council shall grant the student one exceptional opportunity, not exceeding one academic year as a maximum, based on the recommendation of the Department Council.

Executive Rules for Article (28)

1. The student submits a request for the additional opportunity to the head of the relevant department within a period not exceeding two academic weeks of the semester following the two semesters in which his average decreased.
2. The decisions of the additional opportunity are submitted by the College Council to the executive management within a maximum period of four weeks from the start of the next semester for the two semesters in which the student's rate decreased.
3. Granting an additional opportunity to raise the average shall be within the regular period for the student, and granting it will not prevent obtaining an additional opportunity at the end of the period.
4. The department determines the additional opportunity courses and does not give the student an additional opportunity if it is not possible to raise his average.
5. The student is required to study and test the additional opportunity course(s).
6. The semester in which the department was unable to teach additional opportunity courses is not counted for the student.
7. If the student is given an additional opportunity for an academic year, and is able to raise his GPA in one semester, the following semesters will be automatically dropped.

Article Twenty-nine

The Standing Committee, as an exception to paragraph (e) of Clause (1) of Article (twenty-sixth) of these regulations, grants the student an exceptional opportunity not exceeding one academic year, based on a report from the supervisor, and the recommendation of the department and college councils.

1. Registering the topic of the thesis is a condition for requesting the additional opportunity.
2. The student submits a request for the additional opportunity to the relevant department before the end of the last semester of the regular period, with sufficient time.
3. The supervisor submits to the head of the concerned department a detailed report on the student's academic progress, including the percentage of achievement and a proposal for the additional opportunity period.
4. Exception decisions are implemented after the approval of the Standing Committee by the executive management.

Article Thirty

Taking into consideration Articles (fifteen) of these regulations, the Executive Management may accept the transfer of a student to a university from a university or educational institution inside or outside the Kingdom, provided that it is licensed by the competent authority in the country of study, provided that he is not expelled from it for any reason, based on the recommendation of the department and college councils. The courses that have been equalized are recorded in the student's academic record, and the University Council determines the regulations governing this, including the possibility of calculating it within the student's cumulative average in his academic record.

Executive Rules for Article (30)

1. Transfer to the university is as follows:
2. That the student has passed at least one academic semester, and the transfer of a new student is not accepted.
3. The student should submit an application for transfer to the relevant academic department with the following attachments:
 - A statement showing that the student is still attending school and a certified copy of the academic record.
 - An approved detailed description of the syllabus of the courses the student has studied.
 - The number of hours for each course approved by the university from which the transfer is made.
4. Equivalent units shall be included in the student's record, with consideration of the equivalence of academic units as stated in the executive rule of Article (19).
5. The period spent by the student from the program at the university from which he is transferred is calculated within the maximum period prescribed for obtaining the degree in proportion to the number of equivalent units.
6. The provisions of Article (10) of these regulations are considered.
7. If the university he is transferring from is from outside the Kingdom, the documents must be certified by the Saudi Cultural Attaché and Consulates.

Article Thirty-one

A student may be transferred from one program to another within the university, based on the recommendation of the department council to which he is transferred, and the approval of the college, in accordance with the terms and conditions approved by the university council, based on the proposal of the standing committee.

Executive Rules for Article (31)

Transfer from one program to another within the university is as follows:

1. The student submits a request for transfer to the scientific department, and the transfer request is only for one time.
2. It is stipulated that the student has not completed more than half of the regular period in the department he is transferring from, unless there are joint courses between the program, so that the student can finish the program within the specified period, and the Standing Committee may make an exception.
3. The department to which he is transferred determines the academic units that can be calculated from what the student studied in the department from which he is transferred.
4. Course equivalency shall be in accordance with the university's course equivalency controls and procedures contained in the executive rule in Article (19).
5. The department to which he is transferred identifies the semester in which the student begins his studies.
6. Transfer requests are submitted to the executive management before the start of the academic semester in which the student begins studying in the program he is transferred to.

Article Thirty-two

A graduate student may - based on the recommendation of the department council and the approval of the college council - study some courses in a university or educational institution inside or outside the Kingdom, provided that they are licensed by the competent authority in the country of study. The credits he has studied are equalized, and the credited courses are recorded in the student's academic record. The University Council determines the controls governing this, including the possibility of calculating it within the student's cumulative average in his academic record.

Executive Rules for Article (32)

For a student who studies some courses at a university or educational institution inside or outside the Kingdom without transferring, the courses studied are equalized according to the following rules:

1. The student must have passed at least one semester.
2. The academic units that can be calculated for a student studying at another university should not exceed (20%) of the total units of the student's study plan, and the request to study courses is for one time only.
3. The course that the student is studying outside the university should be equivalent in terms of its syllabus to one of the courses that are considered by the graduation requirements.
4. Approval of study requests from outside the university is issued by the Standing Committee after being sent by the concerned colleges.

5. The student must provide the scientific department with the official results obtained from the university in which he studied within two weeks of the start of the study in the first semester following the period of his study.
6. The courses that have been equalized are recorded in the academic record and counted as part of the student's cumulative average.
7. This semester is counted within the period prescribed for obtaining the degree.

Article Thirty-three

Graduate students from a non-Saudi university may study some courses in a Saudi university, according to controls approved by the University Council based on the proposal of the Standing Committee.

Executive Rules for Article (33)

1. The student submits his application through the Saudi cultural attachés abroad.
2. Bringing a prior official approval from his university or college where he is studying.
3. Student admission and registration procedures are carried out in accordance with the applicable procedures in the university's study and examination regulations.
4. Tuition fees for courses are collected before enabling him to study.

Chapter Nine: Evaluation Method

Article Thirty-four

Examinations are conducted in postgraduate courses, and grades are recorded, in accordance with the regulations of study and examinations for the undergraduate level, with the exception of those:

1. A student is not considered successful in the course unless he obtains at least a grade (good/high) in it.
2. The student passes the complementary course the first time with a grade of no less than (high good), and his cumulative GPA in all complementary courses is not less than (very good).
3. With regard to alternative exams and courses whose study requires more than one semester, the College Council takes what it deems appropriate regarding them, based on the recommendation of the Department Council.

Executive Rules for Article (34)

- 1. Where no special text is mentioned in these executive rules, the conduct of tests and the monitoring of grades shall be referred to the regulations of study and examinations for the undergraduate level and its executive rules at the university.**

2. The degree of the semester work of the course is calculated by exam, research, or both.
3. The semester work score is not less than 40% of the total score.
4. The duration of the written exam (final and comprehensive) does not exceed four hours.
5. The weight of the grade is based on five, and the grades obtained by the student in each course are calculated as follows:

Percentage	Grade	Grade Symbol
95 to 100	Excellent High	A+
90 to less than 95	Excellent	A
85 to less than 90	Very Good High	B+
80 to less than 85	Very Good	B
75 to less than 80	Good High	C+
70 to less than 75	Fail	C
65 to less than 70	Fail	D
60 to less than 65	Fail	D
Less than 60	Fail	F

6. A student is considered an academic warning if his GPA falls below (3.75), without the need for a written notification.
7. A student is prevented from entering the final exam in a course in which his absence rate exceeds 20% of the study units, and he is considered to have failed the course, and a deprived grade (H) or (DN) is assigned to him.
8. The College Council or whoever it delegates may exempt the deprivation and allow the student to take the exam, provided that the student submits an excuse acceptable to the Council, provided that the attendance rate is not less than 50% of the lectures and scientific lessons specified for the course.
9. The alternative test contract requires the following:
 - The student submits to the head of the concerned department his excuse for being absent from the time the excuse arose until the end of the second week of the end of the exams, unless there is an acceptable excuse.
 - The department and college/institute councils' approval of the excuse.
10. The alternative test shall be held during the first month of the beginning of the next semester.
11. If the student fails in one or more courses, he shall re-study and test what he failed in during the next semester, in addition to the courses of the next semester, unless the courses in which he failed are a previous requirement for any of the courses of the next semester.

The University Council sets the rules governing the comprehensive examination, both written and oral, for the two master's degrees. PhD - based on the proposal of the Standing Committee.

executive rules of Article (35)

2. The comprehensive exam consists of:

A. Written test. In the major and sub-specialization (if any).

B. Oral exam. In the major and sub-specialization (if any).

3. Comprehensive Examination Committee:

A. The concerned department council shall form a committee of at least three members who meet the conditions of supervision and discussion in the exam, this stage includes specialists in the main specialization and sub-specialties (if any).

4. Responsibilities of the Comprehensive Examination Committee: The Comprehensive Examination Committee shall:

A. Recommending and reviewing comprehensive exam topics.

B. Developing the documentation for the written test, correcting the answer, and monitoring the results.

C. Developing the oral exam documents and monitoring the results.

5. Comprehensive exam date:

A. The comprehensive test, in its written and oral parts, shall be held in the semester following the semester in which the student has completed all required courses, if there is a period between them not less than a week.

B. The student may postpone the comprehensive exam for one semester based on the approval of the relevant department council.

C. The college council determines the date of the comprehensive exam, its topics and references based on the recommendation of the department councils.

6. The score of the comprehensive test:

A. The score of the written test is (100) score, and when it is divided, it is calculated by extracting the average score of the total.

B. Each member of the committee shall have (100) score in the oral test, and the final score shall be calculated by dividing the 7.comprehensive test result:

A. The student is considered to have passed the comprehensive exam if he/she scores 75% or more in each of the two exams.

B. The student fails, if he fails in the comprehensive exam or one of its parts or fall behind the comprehensive exam or one of its parts without excuse.

C. The college council of the institute approves the comprehensive test result based on the recommendation of the department councils.

D. The scientific department monitors the test result in the student's academic record, in coordination with the executive management of studies Supreme.

8. failure test, and alternative test:

A. The failing student is given one chance to re-take the exam in which he\she failed during the two semesters of the semester following the result announcement.

B. An alternative exam is held for the student who postponed the comprehensive exam, or who failed the comprehensive exam or part of it with an excuse accepted by the department and college councils of the institute during two semesters of the semester following the comprehensive exam.

9. The student's enrollment will be canceled if he\she does not pass the comprehensive exam or part of it after exhausting the opportunity given to him\her by a decision of the committee permanent postgraduate studies, based on the recommendation of the department and college councils of the institute.

Chapter Ten: Scientific Theses, Supervision and Discussion

Article Thirty-Six

The University Council sets the rules governing the registration of the graduation research project and the scientific thesis for postgraduate students. - If any - And the mechanism for determining the thesis supervisor and the assistant supervisor - if any - based on the committee's recommendation standing.

executive rules of Article (36)

1. A doctoral student using the thesis method and some courses may submit a thesis draft registration during the first semester of his enrollment in the program.

2. A postgraduate student may, after passing at least fifty percent of the academic courses and with a cumulative grade point average of no less than (very good), submit a thesis project - if any - to the scientific department.

3. In the event of a recommendation for approval, the department council suggests the name of the thesis supervisor and the assistant supervisor – if Any - or the names of the members of the supervisory committee with the identification of its chairman, according to what is stated in Articles (38) of these regulations and its executive base.

4. This shall be submitted to the College Council for approval based on the recommendation of the Department Council.

5. The student adheres to the general framework for writing the dissertation plan in accordance with the controls and procedures specified by the Standing Committee.

6. Passing the comprehensive test is a condition for obtaining the degree, not a condition for registering the thesis.

7.The research project is treated as academic courses and does not consider the provisions of theses, and its registration is in the semester specified in the program specification.

8.If there is a need to make an amendment to the approved thesis plan, the student must submit a request to the relevant department, clarifying the justifications, and the support of the scientific supervisor, and the College Council approves the amendments based on the recommendation of the Department Council.

9.When registering the subject of the scientific thesis or research project, the controls and conditions set by it must be considered Standing Committee for Scientific Ethics at the University.

10.The supervisor of the thesis or research project may be changed when there is a need for that, according to regulations approved by the department council. The department proposes an alternative supervisor to take his place, and the council of the concerned college approves him.

Article Thirty-Seven

Master's and doctoral theses are written in the teaching language approved for the program by the University Council, provided that the thesis contains in case the scientific thesis is in a language other than Arabic.

executive rules of Article (37)

1. The student adheres to the general framework for writing theses and scientific research in accordance with the controls approved by the executive management of postgraduate studies.

Article Thirty-Eight

These are supervised by professors and associate professors who are members of the teaching staff at the university. The assistant professor may supervise graduation research and master's theses and assist in supervising scientific theses for the stage Ph.D. If he has two research papers - in his field of specialization - that are published or accepted for publication in a peer-reviewed scientific journal.

executive rules of Article (38)

1. In assigning supervision, the exact specialization and the supervisor's interest in the subject of the thesis and its relevance to it are taken into consideration.
2. Supervision may be assigned to a faculty member from outside the department according to the following:
 - A. That the supervision shares of the faculty members in the relevant department have been completed unless there is a convincing justification.
 - B. Supervision is counted within the quorum of a faculty member specified in Article (45) of these bylaws and its executive basis.
3. Supervision of research projects in Sharia and human disciplines is calculated as one hour for each two students, not exceeding five hours.
4. Supervision of research projects in applied scientific d

Article Thirty-Nine

Supervisors with experience and competence in the field of researching the scientific thesis may supervise or assist in supervising scientific thesis from non-faculty members, whether from inside or outside the university, based on the recommendation of the department council and the approval of the college council.

executive rules of Article (39)

1. The conditions of supervision mentioned in Article (38) and its implementing rules must apply to the supervisor who is not a faculty member.
2. The supervision shares are completed for the department employees before assigning supervision to a supervisor from inside or outside the university unless there is a convincing justification.
3. If the supervisor is from outside the university, the endorsement of the permanent committee must be provided.

Article Forty

The University Council sets controls for assistant supervisors of theses, based on the proposal of the Standing Committee.

executive rules of Article (40)

1. The number of supervisors for the student's thesis should not exceed (3) of faculty members, and the Standing Committee may make an exception from that.

2. The assistant supervisor must meet the conditions of supervision stipulated in Article (38) and its implementing rules of this bylaw.
3. The assistant supervisor may be from another university or educational institution from inside or outside the Kingdom by a decision of the Standing Committee.
4. The assistant supervisor may be experienced and competent in the field of dissertation research who are not members of the teaching staff, whether from inside or outside the university, based on the recommendation of the department and college councils and the approval of the standing committee.
5. The principal supervisor submits the quarterly and final reports of the student's thesis to the department head.
6. Supervision is counted within the quorum of a faculty member specified in Article (45) of these bylaws and its executive rule.
7. If the assistant supervisor is from outside the university or one who does not have an academic rank; The provisions of Articles (39) of these regulations and their implementing rules shall be observed.

Article Forty-One

A faculty member may supervise scientific theses outside his university - whether inside or outside the Kingdom - without prejudice to his loyal duties, according to controls approved by the University Council, based on the proposal of the Standing Committee.

executive rules of Article (41)

The supervision of a faculty member on a scientific thesis outside the university, the following controls must be considered:

1. The external supervision of scientific theses in universities, colleges, scientific institutes, and the like should be based on a letter sent from the dean of the college to which the student belongs to the dean of the college at the university.
2. The subject should be presented to the council of the scientific department to which the faculty member who is nominated for supervision belongs, and upon approval of supervision, the following conditions shall be considered:
 - A. The faculty member nominated for supervision should have outstanding scientific experience and competence.
 - B. The subject of the student's scientific thesis should be within his exact specialization or within his research interests.
 - C. The faculty member nominated for external supervision should have supervised at least three scientific theses in his scientific department.
 - D. External supervision is not included in the teaching load of a university faculty member.

- E. External supervision should not affect a faculty member's performance of his job duties and obligations at the university.
- F. Supervision does not entail any financial obligations on the university.
3. External supervision shall be for two academic theses at the same time, as a maximum, and the Standing Committee may Base on the recommendation of the department and college councils, a maximum of a third academic thesis is excluded.
4. The supervisor submits a detailed report to his scientific department upon completion of supervising the scientific thesis.

Article Forty-two

The supervisor evaluates the student's performance at the end of each semester and determines the extent of his progress in the scientific thesis according to the mechanisms approved by the Standing Committee.

executive rules of Article (42)

- 1.If there is an assistant supervisor, the main supervisor is considered responsible for submitting the quarterly report of the scientific department.
- 2.The quarterly report on the student's progress in his thesis is according to the form prepared by the Executive Management of Postgraduate Studies.
- 3.When there is a fundamental defect in the student's research output, the supervisor must notify him in writing and provide the scientific department with a copy of the notification to keep it in his file.

Article Forty-Three

The number of students registered in the department for the graduation research course is not less than five students, and the College Council may make an exception from the minimum, according to regulations approved by the University Council, based on the proposal of the Standing Committee.

executive rules of Article (43)

The College Council may, upon the recommendation of the Department Council, make an exception from the minimum number of students enrolled in the department for the graduation research course according to the following:

- A. If the supervision shares of the faculty members in the relevant department are not completed.
- B. When there is not enough number of students participating in the projects.
- C. If there is a student with special needs who needs to be focused on.
- D. Other cases estimated by the College Council.

Article Forty-Four

If it is proven that the student is not serious in the thesis stage, based on the report of the thesis supervisor, the student is warned by a letter from the relevant department, and if the student is warned twice and does not understand the reasons for the warning, his enrollment will be cancelled, based on the recommendation of the department and college councils.

executive rules of Article (44)

- A. If the student stops communicating with his mentor or supervisor for an entire semester without an acceptable excuse.
- B. If his achievement is not commensurate with the period spent according to the supervisor or scientific advisor's report, unless there is an acceptable excuse.
- 2. The head of the relevant scientific department warns the student with a confidential letter based on a report from the advisor or scientific supervisor. The report is kept in the student's file, and a copy of it is provided to the executive management.
- 3. If the student does not comply with the reasons for the warning after being warned twice in two semesters, his enrollment will be cancelled, based on Recommendation of the department and college councils, and the recommendation is submitted to the Standing Committee for Postgraduate Studies.

Article Forty-Five

The supervisor - whether alone or jointly with others - has the right to supervise a maximum of seven scientific theses at one time, and the Standing Committee has the right to make an exception from that, based on the recommendation of the Department and College Councils, according to controls approved by the University Council based on the proposal of the Standing Committee.

executive rules of Article (45)

- 1.The hours of supervising theses are calculated after the student registers the thesis in the student records system.
- 2.The hour for supervising scientific theses ends with the supervisor submitting a report on their completion for the discussion to the head of the department.
- 3.The assistant supervisor is treated in calculating the hours of supervising scientific theses in accordance with what is stipulated in the regulatory rules for the administrative and financial matters of postgraduate programs at the university.
- 4.The maximum limit applies to supervising messages inside and outside the department.
- 5.The scientific department must consider the completion of the quarterly reports on the students in the previous semesters for each supervisor before raising the teaching load in each semester.

Article Forty-Six

The supervision quorum for a faculty member - whether head or assistant - for each thesis is calculated as part of the teaching load, according to controls approved by the University Council based on the proposal of the permanent committee.

executive rules of Article (46)

- 1.The hours of supervising theses are calculated in accordance with what is stipulated in the organizational rules for the administrative and financial matters of the postgraduate programs at the university.

Article Forty-Seven

The supervisor of the thesis, after the student has finished preparing it, submits a report on its completion to the department head, with a copy of the thesis attached, as a prelude to completing the discussion procedures, which are determined by the College Council.

executive rules of Article (47)

1. A copy of the thesis is submitted with the report of the supervisor and the assistant supervisor - if any - according to the form approved by the Executive Management of Postgraduate Studies.
2. The period of supervising the thesis ends with the supervisor submitting a report on its completion for discussion to the department head.

Article Forty-Eight

A committee is formed to discuss the thesis by a decision of the College Council, based on the recommendation of the Department Council.

executive rules of Article (48)

- A. The validity of the thesis for discussion based on the supervisor's report.
- B. The Master's and PhD student's passing of all courses and the comprehensive test (if required by the program of study).
2. Initial approval may be obtained from the candidate for membership in the discussion committee before recommending his membership in the committee.
3. The period between the decision to form the student's discussion committee and the discussion meeting should not exceed three months, and vacations are not counted within it.
4. If a member of the discussion committee apologizes, the committee will be reconstituted by a decision of the College Council, based on the recommendation of the Department Council.

5. Considering the provisions of Article (49) and its implementing rules, it is permissible to replace the discussion committee by seeking the assistance of external examiners through which the scientific thesis and its eligibility for awarding the degree are evaluated, provided that the period of examining the thesis does not exceed one month for the master's thesis and two months for the doctoral thesis from the date of its receipt, The department has the right in case the examinee is late for the maximum period. Recommending the use of another member.

Article Forty-Nine

The University Council sets controls for selecting members of dissertation committees for master's and doctoral dissertations and the mechanism for conducting those discussions, based on the proposal of the permanent committee.

executive rules of Article (49)

1. The thesis is discussed in the presence of the department head or his representative, and he is not considered a member of the discussion committee.
2. If the thesis supervisor is unable to participate in the discussion committee, one of the assistant supervisors (if any) is nominated, or the department proposes an alternative that is approved by the College Council and is considered the decision of the committee.
3. The discussion committee for theses requires the following:
 - A. The number of its members is odd, and the supervisor is its rapporteur.
 - B. The number of committee members shall not be less than three from among the faculty members, and the supervisor and assistant supervisor shall not be represented - If any - a majority in it.
 - C. When nominating an assistant professor, he must meet the supervision conditions stipulated in Article (38).
 - D. That the committee members include one of the professors for the doctoral thesis, or at least associate professors for the master's thesis
 - E. To be a member of the discussion committee for doctoral dissertations from outside the university.
 - F. The committee takes its decisions with the approval of at least two-thirds of the members.
4. It is not valid to start the discussion in the absence of one of the members, and if this happens, a new date for the discussion will be set.
5. A retired faculty member from the university shall be treated as follows:
 - A. Whoever retired and the university contracted with him is considered an internal negotiator.
 - B. Whoever retired and the university did not contract with him is considered an external discussant.

Article Fifty

The discussion committee prepares a report signed by all its members, to be submitted to the department head within a week from the date of the discussion, including one of the following recommendations:

1. Acceptance of the scientific thesis and recommendation to grant the degree.
2. Acceptance of the scientific thesis with some modifications, without discussing it again, A member of the discussion committee is delegated

By recommending the granting of the degree after making sure that these amendments have been considered within a period not exceeding three months from the date of the discussion, and the College Council may make an exception from that if it does not exceed six months from the date of the discussion.

3. Completion of deficiencies in the scientific thesis, and the committee shall re-discuss it during the period specified by the College Council, based on the recommendation of the concerned department council, if it does not exceed one year from the date of the discussion.

4. Not accepting the scientific thesis.

Each member of the discussion committee on the thesis has the right to submit his different opinions or reservations in a detailed report to the department head within a period not exceeding a week from the date of the discussion, and it is submitted to the dean of the college along with the discussion committee's report.

executive rules of Article (50)

- 1.Re-discussion of the message is for one time only.

Article Fifty-One

1.The supervisor of a master's thesis from outside the university shall be paid a lump sum reward of (5000) five thousand riyals, The supervisor of a doctoral dissertation from outside the university shall also be given a lump sum reward of (7000) seven thousand riyals.

2.It is permissible, if necessary, to interview the external supervisor professor for the supervised students, and with the approval of the permanent committee, At the request of the university to which the student belongs, the external supervisor for

master's or doctoral theses will be assigned, according to the following:

- A. Not to exceed twice in each academic year for each external university supervising students' theses there.
 - B. The number of universities to which he is delegated should not exceed two each academic year.
 - C. The period of assignment shall not exceed three days each time.
 - D. The total number of assignment days should not exceed ten days in the academic year for all universities.
 - E. The beneficiary university shall bear the expenses of the delegated faculty member to supervise the theses of its students according to what is prescribed by law according to his rank.
3. The university may amend the lump sum reward referred to in paragraph (1) of this article after the issuance of an approval decision by the University Affairs Council.

executive rules of Article (51)

1. The remuneration includes the main supervisor and the assistant supervisor from outside the university.
2. To obtain the supervision reward, it is required that the thesis be completed according to its completion report, and that the reward be disbursed after discussing the thesis.

Article Fifty-two

A lump sum reward of (1,000) thousand riyals shall be paid to whoever participates in the defense of a master's or doctoral thesis if the discussant is a member of the teaching staff of the same university to which the thesis is submitted, But if the discussion is not a faculty at the university in which the letter is discussed, whether it is from the employees of that university, or who is called from outside it; So he shall be paid to him a cut bonus of (1500) thousand five hundred riyals, For discussing a doctoral thesis and (1000) one thousand riyals for discussing a master's thesis, and the reward is increased to become (2500) two thousand five hundred riyals if the discussant is from outside the Kingdom. If the discussion is from outside the city in which the university's headquarters, where the letter is discussed, was from inside or outside the Kingdom, he will be spent in addition to the reward referred to above. Tickets are also issued to the discussant's escort if the discussant is blind, and for the discussion's Mahram, in addition to the appropriate accommodation fare for a maximum of two nights. The Standing Committee may add one or two nights in cases of necessity, and if the nature of the study so requires, based on the recommendation of the concerned department and college councils, with an explanation of the justifications for staying for a period of more than two nights. Universities Affairs Council.

executive rules of Article (52)

1.The college/institute shall submit a request for disbursement of the discussion committee members' reward to the executive management of postgraduate studies within a period not exceeding two weeks from the date of the discussion.

Chapter Eleven: Graduation and Degree Granting

Article Fifty-Three

The concerned department head submits the discussion committee's report to the dean of the college within a period not exceeding two weeks from the date of the discussion; to submit it to the executive management.

Article Fifty-Four

The student graduates after successfully completing the graduation requirements according to the program plan, provided that his cumulative average is not less than the rate determined by the University Council for each program, and in all cases, it is not less than a grade of (very good).

executive rules of Article (52)

1.The completion of the graduation requirements of the program for a master's student with the system of courses and the thesis is required to publish at least one scientific paper in a tight scientific journal or what is proven to be accepted or be under review for publication.

2.To complete the requirements for graduation from the program for a doctoral student, it is required to publish one scientific paper specified at the Q3 level as a minimum, or to accept it for publication, or to be under review for publication, when applying Granting the academic degree.

Article Fifty-Five

In the event of the death of the student before he can discuss it, he will give the degree, according to the regulations approved by the University Council.

Article Fifty-Six

The representative or the competent representative recommends the granting of the academic degree to the University Council; to make the decision.

Chapter Twelve: General Provisions

Article Fifty-Seven

1. Without prejudice to what is stated in the classification and the framework, and according to the terms approved by the University Council, based on the proposal of the Standing Committee, the University Council based on the support of the representative or the competent agent and the recommendation of the Department and College Councils to grant the student
 - A. A high diploma when it passes several courses of the master program, without being all qualified to obtain a master's degree.
 - B. Master's degree upon passing several courses in the doctoral program, without all of them qualifying him to obtain a doctoral degree.
2. Without prejudice to what is mentioned in paragraphs (1) of this article; The executive administration, based on the recommendation of the department and college councils, may grant the student evidence that he has passed a few postgraduate courses without all of them qualifying him to obtain an academic degree, according to regulations approved by the University Council based on the proposal of the Standing Committee.

executive rules of Article (57)

Granting the degree for early graduation shall be in accordance with the following controls:

- 1.The structure of the program should include identifying points for early graduation with an academic degree.
- 2.The name of the degree and specialization must be specified.
- 3.An early graduated student is allowed to complete his studies in the program and obtain an academic degree if he fulfills the academic requirements in accordance with the regulations governing postgraduate studies and its executive rules

Article Fifty-Eight

If the student obtains the same academic degree from two educational institutions within the framework of a joint program, a joint graduation document may be issued between the two educational institutions, or an independent graduation document from one or both educational institutions, and the University Council determines the controls and procedures governing this based on a proposal from the Standing Committee.

Article Fifty-Nine

Health diplomas and health fellowships are excluded from the provisions of this regulation. The regulations and rules issued by the University Council apply to them.

Article Sixty:

The council of each university approves the executive rules for these bylaws.

executive rules of Article (60)

- 1.The University Council has the right to interpret the executive rules accompanying this bylaw and amend what needs to be amended.
- 2.These executive rules shall come into force from the date of their approval by the University Council and shall be reviewed after three years from its date.

Article Sixty-One

Unless a special provision is provided for in this regulation, the Higher Education and Universities Council's system issued by Royal Decree No. (M/8) dated 4/6/1414 AH for universities included in the application of this system, and the Universities System issued by Royal Decree No. (M/27) dated 2/2 3/1441 AH for the universities covered by this system, their regulations, and the regulations, regulations, and decisions in force in the Kingdom.

Article Sixty-Two

This bylaw replaces the Unified Bylaw for Postgraduate Studies in Universities issued by Higher Education Council Resolution No. (3/6/1417) dated 26/8/1417 AH and cancels any provisions that conflict with it.

Article Sixty-Three

Universities Affairs Council Interpretation of these regulations.

Article Sixty-Four

This regulation shall be enforced as of the beginning of the academic year 1444 AH.

