



جامعة الإمام عبد الرحمن بن فيصل
IMAM ABDULRAHMAN BIN FAISAL UNIVERSITY

User Manual

Saudi Journal of Medicine &
Medical Sciences

Year 2017 |

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About the System

The Saudi Journal of Medicine & Medical Sciences (SJMMMS) is the official scientific journal of the Imam Abdulrahman Bin Faisal University. It is an international peer-reviewed, general medical journal. The scope of the journal is to publish research that will be of interest to health specialties both in academic and clinical practice.

The Journal accepts articles in medicine, dentistry, nursing, applied medical sciences, clinical pharmacology, public health, etc.

Main services that the system provide:

- Article Submission
- Tracking manuscript progress
- Instructions for authors
- Subscriptions

Beneficiaries:

Authors from around the world.

System link:

<http://www.journalonweb.com/sjmms>

How to Reach the System

Registration

- Visiting the System link:

<http://www.journalonweb.com/sjmms>

- ✓ Please remember to add sjmms@iau.edu.sa as a contact in your E-mail client to ensure that it is not considered as a junk mail

- Click on the 'Sign up as author' option to register as a new author.
- Once completed, you would immediately receive an e-mail with a weblink to complete the registration process (please check Junk Mail if you do not receive this e-mail in your Inbox).

The screenshot shows the website's header with 'Journal On Web' and 'Wolters Kluwer' logos, and 'Saudi Journal of Medicine & Medical Sciences' and 'Medknow' titles. A navigation menu includes 'HOME', 'VIDEO GUIDE', 'STATISTICS', 'POLICIES', 'AUTHOR SERVICES', and 'ABOUT Journal On Web'. The main content area features a 'Login' form with fields for 'Username', 'Password', a 'Remember me on this computer' checkbox, and an 'Author' dropdown menu. A 'Login' button is present, and a 'Sign up as an author' button is highlighted with a red box. Below the form is a 'Trouble logging in?' link. To the right is a 'SIMMS' journal cover image and a list of links: 'Visit journal's web site', 'Current issue', 'Instructions', and 'About the journal'. Further right is an 'Abstracting and Indexing Information' section listing partners like Baidu Scholar, CNKI, EBSCO, and others, and indexers like Emerging Sources Citation Index and EMR Index Medicus.

Log in

- Visiting the System link:

<http://www.journalonweb.com/sjmms>

- Enter your username and password.

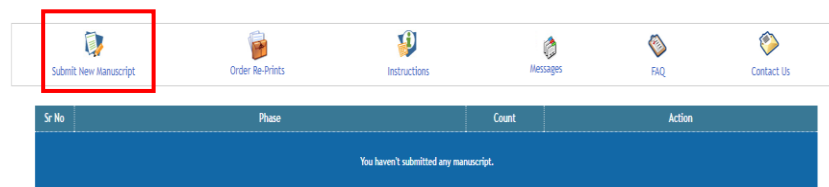
This screenshot is identical to the one above, showing the website's header, navigation menu, and main content area. The 'Login' form is the central focus, with the 'Login' button highlighted by a red box. The 'Sign up as an author' button is no longer highlighted. The rest of the page content, including the journal cover, navigation links, and abstracting information, remains the same.

1- Article submission

This service enables researchers from within and outside the Kingdom to publish their research in the Saudi Journal of Medicine and Medical Sciences of the University of Imam Abdulrahman bin Faisal

Steps:

- Read Instructions on the Journal website
Instructions to authors are available in:
 - ✓ The PDF format, at: <http://www.sjmms.net/cptext/instructions.pdf>
- OR
- ✓ In the HTML format, at: <http://www.sjmms.net/contributors.asp>
- Prepare your files, i.e., Article file, First Page File, Images, Signed Copyright form & Other forms, if any
- Once you have prepared all the required files, sign in as an 'Author' and click on 'Submit New Manuscript'.



- On successfully submitting the manuscript, you will receive an acknowledgement along with the manuscript ID.

2- Tracking Manuscript Progress

This service allow the researcher to tracking his article submission progress

Steps:

- Login as author
- The report on main page provides the status of your submitted manuscript

Manuscript Id	Current Status	Remarks / file	Action
sjmms_177_17	Editorial Review	-	Update Article Information Click here and write to the editor

↓
Additional details, such as due date to move to the next phase, can be obtained by clicking on the manuscript ID

↓
Comments sent by the Editorial Team and reviewers will be available here.

3- Instructions to Author

This service enables researchers to read all the instruction before submission

Steps:

- Read Instructions on the Journal website <http://www.sjmms.net/>

Instructions to authors are available in:

- ✓ The PDF format, at: <http://www.sjmms.net/cptext/instructions.pdf>

OR

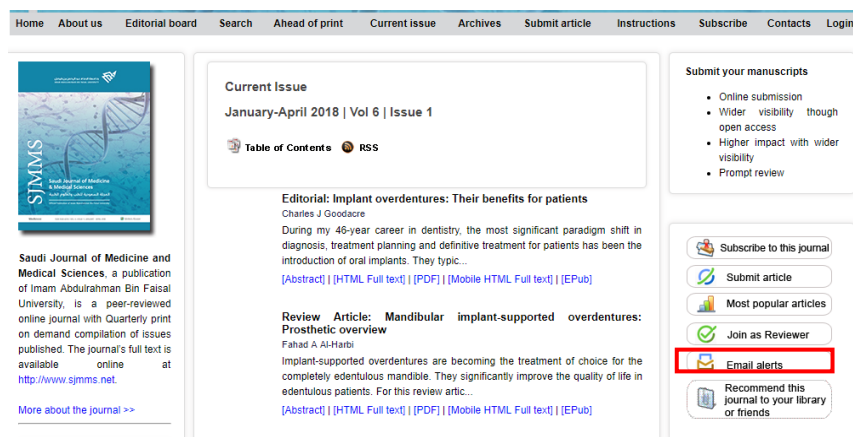
- ✓ In the HTML format, at: <http://www.sjmms.net/contributors.asp>



4- Subscriptions

Steps:

- To receive the Table of Contents of as soon as a new issue of Saudi Journal of Medicine and Medical Sciences is published online. Go the Journal's website www.sjmms.net and Click on 'Email Alerts' to register yourself.



- To receive printed copies of the Journal, please e-mail us at sjmms@iau.edu.sa

رقم التحويلة	البريد الإلكتروني	الجهة / الشخص المسؤول عن النظام
0133333094	aquorains@iau.edu.sa	الدكتور/ عبدالعزيز القرين رئيس تحرير المجلة السعودية للطب والعلوم الطبية
0133333096	akshaikh@iau.edu.sa	أنصاف شيخ
	sjmms@iau.edu.sa	المجلة السعودية للطب والعلوم الطبية

