

 جامعة الإمام عبد الرحمن بن فيصل IMAM ABDULRAHMAN BIN FAISAL UNIVERSITY مستشفى الملك فهد الجامعي King Fahd Hospital of the University		Date: 28.09.2023 Revision: 2 IAU
POLICY AND PROCEDURES		
DEPARTMENT : ADMINISTRATION		
Effectivity: 18 Sep 2023	Supersedes: 2	
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TITLE: NON-DISCRIMINATORY ADMISSIONS POLICY

1. PURPOSE

The purpose of this policy is to establish a fair and equitable admissions process at Imam Abdulrahman Bin Faisal University. The university is committed to selecting students based on academic merit, potential, and qualifications, without discrimination based on personal characteristics.

2. SCOPE

This policy applies to all applicants seeking admission to undergraduate, postgraduate, and other academic programs at Imam Abdulrahman Bin Faisal University.

3. POLICY STATEMENT

Imam Abdulrahman Bin Faisal University is committed to a non-discriminatory admissions process. The university does not discriminate against applicants on the basis of:

- Race, color, or nationality
- Religion or belief
- Gender
- Age
- Disability
- Marital status
- Socioeconomic status

All applicants are evaluated based on their academic qualifications, achievements, and the specific entry requirements of the chosen program, in line with Saudi Arabian educational standards and the guidelines set by the **Ministry of Education**.

4. ADMISSIONS CRITERIA

- **Academic Performance:** Admissions decisions are based primarily on academic records, standardized test scores, and other relevant qualifications.



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- **Entrance Examinations:** Certain programs may require entrance exams or standardized tests (e.g., Qiyas, Tamhidi). All applicants are given equal opportunities to demonstrate their knowledge and skills.
- **Interview Process:** For programs requiring interviews, the selection panel will focus on the applicant's motivation, potential, and fit for the program without bias.

5. ACCESSIBILITY AND ACCOMMODATIONS

The university ensures that its admissions process is accessible to all applicants, including those with disabilities. Reasonable accommodations will be provided upon request to enable equal participation in entrance exams and interviews.

6. APPLICATION AND REVIEW PROCESS

1. Submission of Applications:

- Applicants must complete the university's online application form and provide all required documentation by the specified deadlines.
- All applications will be reviewed by the Admissions Office without consideration of any personal characteristics unrelated to academic merit.

2. Evaluation:

- The Admissions Office will evaluate applications based on established academic criteria, ensuring an objective and consistent review process.

3. Decision Making:

- Admissions decisions are made based on the applicant's academic qualifications, entrance exam results, and interview performance (if applicable).
- Notifications of admission decisions will be sent to applicants through the official IAU admissions portal.

7. APPEALS AND GRIEVANCES

Applicants who believe they have been subject to discrimination during the admissions process may file a formal complaint with the Admissions Office. The complaint will be

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reviewed by the university’s grievance committee, which will investigate and respond to the concerns promptly and fairly.

8. MONITORING AND COMPLIANCE

The Admissions Office will regularly review and monitor the admissions process to ensure compliance with this policy. Any identified issues or biases will be addressed to maintain a fair and equitable system.

9. TRAINING AND AWARENESS

IAU will provide regular training to admissions staff and review committees to raise awareness about non-discriminatory practices, unconscious bias, and inclusivity in the admissions process.

10. LEGAL COMPLIANCE

This policy is in accordance with the guidelines set by the **Ministry of Education** in Saudi Arabia and aligns with the **Kingdom’s Vision 2030** goals to promote diversity and inclusion in higher education.

11. REVIEW OF THE POLICY

The Non-Discriminatory Admissions Policy will be reviewed annually by the Admissions Office and the Legal Affairs Department to ensure it reflects current laws, regulations, and best practices in higher education.

Approved by:

Date Signed:

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Dr. Ahmed Al Kuwaiti

Dean,
 Deanship of Quality and Academic Accreditation