


Basic and Applied Scientific Research Centre Dammam 31113, Saudi Arabia		 جامعة الإمام عبد الرحمن بن فيصل IMAM ABDULRAHMAN BIN FAISAL UNIVERSITY مركز البحوث العلمية الأساسية و التطبيقية Basic and Applied Scientific Research Center	
Procedure Title: QUALITY MANUAL ISO/IEC 17025:2017		Document No. Samples -IAU-BASRC-010201-F-015	
Department/Section	Quality Assurance / Lab	Revision Date: 1.1.2022	Next Revision Date: 1.1.2026
		Revision No. 1	Page 1 of 2

REQUEST FOR SOLID SPECT SERVICE

TYPE OF SERVICE:	<input type="checkbox"/> Internal	<input type="checkbox"/> External
REQUESTER INFORMATION		
Full Name:		
Organization Type: <input type="checkbox"/> College <input type="checkbox"/> Research institute <input type="checkbox"/> University		
Name of organization: Department:		
E-mail:		Mobile:

Client Name:


.....

Sig.:

Date:



Send to csd.sacb@iau.edu.sa

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SAMPLE INFORMATION			
Number of samples:			
Wavelength range: Start: [] End :[]			
The program: <input type="checkbox"/> Reflectance <input type="checkbox"/> Absorbance <input type="checkbox"/> Transmittance			
Scan speed: <input type="checkbox"/> Slow <input type="checkbox"/> Medium <input type="checkbox"/> Fast			
Safety Precautions: <input type="checkbox"/> Toxic <input type="checkbox"/> Flammable <input type="checkbox"/> Biohazardous <input type="checkbox"/> None			
INSTRUCTIONS			
1- The sample must be in <u>solid state</u> .			
2- <u>Reflectance Sample</u> weight should be <u>3 g</u> or more.			
3- Transmittance and Absorbance <u>cannot</u> be applied if the samples are <u>dark in color, powder</u> .			
4- Transmittance and Absorbance Samples has the property of light transmittance.			
5-The results will be sent by e-mail <u>within 10 working days</u>			
Would you like to retrieve your samples after completing the analysis: <input type="checkbox"/> Yes <input type="checkbox"/> No			
pleas collect your samples no later than one week from receiving this e-mail. After a week, the samples will be disposed			
Special Comment On Storage the Samples:			
Acknowledgment: All information filled in by the Client is correct			



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