|  |  |  |
| --- | --- | --- |
| C:\Users\user\Desktop\شعار جامعة الإمام عبدالرحمن بن فيصل الجديد.jpg | **Template 7**  **Rescoring Appeal Request Form** | C:\Users\user\Desktop\Capture (2).JPG |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **بيانات تعبأ بواسطة الطالب Information to be filled by the student** | | | | | | | |
|  | University ID code | | | |  | Full Name(all four names) | |
|  | Number of warnings | | | |  | Accumulative Score | |
|  | Mobile No. | | | |  | Email | |
|  | Semester | | | |  | Academic Year | |
|  | Group. No. | | | |  | Course Name/Title & Code: | |
|  | Date of Final Exam | | | |  | Course Instructor | |
| Have you ever submitted rescoring appeal request forms that were rejected and received no additional marks | | | | | Yes , how many of them( ) No | | |
| Please, briefly elaborate on your reasons for requesting a rescoring appeal  ------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------  Student Signature Date of appeal request submission | | | | | | | |
| **Decision of His Excellency, the Dean of College** | | | | | | | |
| □ Appeal Request is rejected  Appeal request is upheld& transferred to the His Excellency the Vice Dean of the Academic Affairs for further action(s) in accordance with regulations of rescoring procedures  Dean of the College Date: / / 14 Hijri | | | | | | | |
| **Statement of the Appeal Requests considering Committee** | | | | | | | |
| Continuous assessment marks |  | The Statement | | | | | |
| Final exam marks |  |
| **Date : / / 14 Hijri** | | | **Signature** | | | | **Name of the Course Instructor** |
| **قرار حفظ الطلب أو إعادة التصحيحThe decision of” Rejected” or” Upheld” appeal** | | | | | | | |
| تم اطلاع الطالب على أوراق إجابته ومراجعتها مع مدرس المقرر وأستاذ بنفس التخصص وبحضور رئيس القسم وتقرر:  The student has been informed with his answer sheet after being revised by the course instructor and a professor of the same major under the supervision of the head of the department. Accordingly, the decision is as follows: | | | | | | | |
| ..............................................................................................................The request is rejected due to □ | | | | | | | |
| Signature | | | | Agreed to set up an appeal committee that will be comprised of□  1-  2-  3- | | | |
| **Statement of Committee** | | | | | | | |
| The student got …………Marks in the final exam, accordingly, his final grade in this course is  Head of the Department Signature Date: | | | | | | | |

: Student Signature

Certified

Head of the Academic Department