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| C:\Users\user\Desktop\شعار جامعة الإمام عبدالرحمن بن فيصل الجديد.jpg | **Template 9****External Evaluator/Examiner’s Checklist** | C:\Users\user\Desktop\Capture (2).JPG |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No**  | **Yes**  |  |  |  |
|  |  | **Did you receive:**  |
|  |  | Course Handbook  |
|  |  | Program regulations  |
|  |  | Course Specification  |
|  |  | Scoring/ Marking Standards/ Criteria  |
|  | **Exam papers**  |
|  |  | **Did you receive all exam papers?**  |
|  |  | If not, was it upon your request? |
|  |  | Were the nature/ content and the level of the questions appropriate? |
|  |  | If not, were suitable arrangements made to consider your comments?  |
|  |  | **Marking/ Scoring Exam Papers**  |
|  |  | **Did you receive an ample number of students’ answer sheets?** |
|  |  | If you did not receive all the students answer sheets, was the selection method satisfactory? |
|  |  |  Was the overall level appropriate to the marking/ scoring? |
|  |  | Were the items / questions scored in a transparent way that justifies the marks given to the student? |
|  | **Projects**  |
|  |  | Was the choice of the project topic/ problem appropriate?  |
|  |  | Were the assessment levels and methods appropriate?  |
|  | **Continuous Assessment Work**  |
|  |  | **Were there sufficient course assignments/ work for you to be assessed?** |
|  |  | Were the scoring/ marking rubrics and the overall level satisfactory? |
|  | **Oral / Performance/ Professional Level Classification/ placement/ identification**  |
|  |  | Were the arrangements made for you suitable for conducting the oral exams, performance tests or professional level classification/ identification/ placement? |
|  | **Final Examiners ‘ Meeting**  |
|  |  | **Were you able to attend the meeting?**  |
|  | Were you satisfied with the recommendations of the Examinations& Assessment Committee? |

**Thank you for your kind review**

Date Signature