|  |  |  |
| --- | --- | --- |
| C:\Users\user\Desktop\شعار جامعة الإمام عبدالرحمن بن فيصل الجديد.jpg | **Template 9**  **External Evaluator/Examiner’s Checklist** | C:\Users\user\Desktop\Capture (2).JPG |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **No** | **Yes** |  |  |  |
|  |  | **Did you receive:** | | |
|  |  | Course Handbook | | |
|  |  | Program regulations | | |
|  |  | Course Specification | | |
|  |  | Scoring/ Marking Standards/ Criteria | | |
|  | | **Exam papers** | | |
|  |  | **Did you receive all exam papers?** | | |
|  |  | If not, was it upon your request? | | |
|  |  | Were the nature/ content and the level of the questions appropriate? | | |
|  |  | If not, were suitable arrangements made to consider your comments? | | |
|  |  | **Marking/ Scoring Exam Papers** | | |
|  |  | **Did you receive an ample number of students’ answer sheets?** | | |
|  |  | If you did not receive all the students answer sheets, was the selection method satisfactory? | | |
|  |  | Was the overall level appropriate to the marking/ scoring? | | |
|  |  | Were the items / questions scored in a transparent way that justifies the marks given to the student? | | |
|  | | **Projects** | | |
|  |  | Was the choice of the project topic/ problem appropriate? | | |
|  |  | Were the assessment levels and methods appropriate? | | |
|  | | **Continuous Assessment Work** | | |
|  |  | **Were there sufficient course assignments/ work for you to be assessed?** | | |
|  |  | Were the scoring/ marking rubrics and the overall level satisfactory? | | |
|  | | **Oral / Performance/ Professional Level Classification/ placement/ identification** | | |
|  |  | Were the arrangements made for you suitable for conducting the oral exams, performance tests or professional level classification/ identification/ placement? | | |
|  | | **Final Examiners ‘ Meeting** | | |
|  |  | **Were you able to attend the meeting?** | | |
|  | | Were you satisfied with the recommendations of the Examinations& Assessment Committee? | | |

**Thank you for your kind review**

Date Signature