



Annual Program Report (Postgraduate Degree)

Program Name:

Qualification Level:

Department:

College:

Institution:

Academic Year:

Main Location:

Branches offering the
Program:

-
-
-

To get the application in word
scan the following barcode:



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A. Implementation of Previous Action Plan

Considering the recommendations of the previous year annual report, list the planned actions and their status.

| Priorities for Improvement | Planned Actions | Responsibility of Action | Planned Completion Date | Level of Completion | | If Not Completed | |
|----------------------------|-----------------|--------------------------|-------------------------|---------------------|---------------|------------------|------------------|
| | | | | Completed | Not Completed | Reasons | Proposed Actions |
| 1. | | | | | | | |
| 2. | | | | | | | |
| 3. | | | | | | | |
| 4. | | | | | | | |

B. Program Statistics

1. Students Statistics (in the year concerned)

| No | Item | Results |
|----|--|---------|
| . | | |
| 1 | Number of students enrolled at all levels of the program | |
| 2 | Number of students who started the program | |
| 3 | Number of students who graduated | |
| | Number of students who completed major tracks within the program (if applicable) | |
| 4 | a. | |
| | b. | |
| | c. | |
| 5 | Number of students who completed an intermediate award specified as an early exit point (if any) | |

2. Analysis of Program Statistics

(including strengths, areas for improvement, and priorities for improvement)

Strengths :

Areas for Improvement:

Priorities for Improvement:

C. Program Learning Outcomes Assessment

1. Program Learning Outcomes Assessment Results.

| # | PROGRAM LEARNING OUTCOMES | ASSESSMENT METHODS (DIRECT AND INDIRECT) | PERFORMAN CE TARGET | RESULTS |
|-----------------------------|------------------------------|--|------------------------|---------|
| KNOWLEDGE AND UNDERSTANDING | | | | |
| K1 | | | | |
| K2 | | | | |
| K3 | | | | |
| K4 | | | | |
| K. | | | | |
| . | | | | |
| SKILLS | | | | |
| S1 | | | | |
| S2 | | | | |
| S3 | | | | |
| S4 | | | | |
| S.. | | | | |
| VALUES | | | | |
| V1 | | | | |
| V2 | | | | |
| V3 | | | | |
| V4 | | | | |
| V. | | | | |
| . | | | | |

COMMENTS ON THE PROGRAM LEARNING OUTCOMES ASSESSMENT RESULTS.

* Include the results of measured learning outcomes during the year of the report according to the program plan for measuring learning outcomes

** Attach a separate report on the program learning outcomes assessment results for male and female sections and for each branch (if any)

2. Analysis of Program Learning Outcomes Assessment

(including strengths, Areas for Improvement:, and priorities for improvement)

Strengths :

Areas for Improvement:

Priorities for Improvement:

D. Summary of Course Reports

1. Teaching of Planned Courses / Units

List the courses / units that were planned and not taught during the academic year, indicating the reasons and compensating actions.

| Course | Units/Topics | Reasons | Compensating Actions |
|--------|--------------|---------|----------------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

2. Courses with Variations

List courses with marked variations in results that are stated in the course reports, including: (completion rate, grade distribution, student results, etc.), and giving reasons for these variations and actions taken for improvement.

| Course Name &Code | variation | Reasons for variation | Actions taken |
|----------------------|-----------|-----------------------|---------------|
| | | | |
| | | | |
| | | | |
| | | | |
| | | | |

3. Analysis of Course Reports' Results

(including strengths, Areas for Improvement:, and priorities for improvement)

Strengths :

Areas for Improvement:

Priorities for Improvement:

E. Program Activities

1. Student Counseling and Support

| Activities Implemented | Brief Description * |
|---|---------------------|
| | |
| | |
| | |
| | |
| Comment on Student Counseling and Support ** | |
| | |

* including action time, number of participants, results and any other statistics.

** including performance evaluation on these activities

2. Professional Development Activities for Faculty and Supporting Staff

| Activities Implemented | Number of participants | | Brief Description * |
|---|------------------------|------------------|---------------------|
| | Faculty | Supporting Staff | |
| | | | |
| | | | |
| | | | |
| | | | |
| Comment on Professional Development Activities for Faculty and Other Supporting Staff ** | | | |
| | | | |

* including action time, number of participants, results and any other statistics.

** including performance evaluation on these activities

3. Scientific Research, Innovations and Inventions

a .Research Achievements (in the year concerned)

| Scientific Production Source (Research Group/Research Chair/Individual Research/Research Project, etc.) | Number of Participants | | Classification of Scientific Production (Research ,worksheets ,books , inventions, etc.) | Production Status (Published, accepted for publication, patented, etc.) |
|---|------------------------|----------------|--|---|
| | Students | Teaching Staff | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| Total | | | | |

* Attach a research production statement of the faculty and students in the program including basic data such as (researcher's name , research title ,publishing entity ,publishing date, etc.)

** In the case of multiple scientific production ,the program lists the numbers for each classification individually (Example in individual research :if the total number is (10) in the case of production (6) published ,and (4) acceptable for publication, etc.)

Comment on Research Achievements

b .Theses(approved during in the year concerned)

| Thesis Title | Researcher's Name | Supervisor's Name | Grade |
|--------------|-------------------|-------------------|-------|
| | | | |
| | | | |
| | | | |
| | | | |

Comment on Theses

4. Analysis of Program Activities

(including strengths, Areas for Improvement:, and priorities for improvement)

Strengths :

Areas for Improvement:

Priorities for Improvement:

F. Program Evaluation

1. Evaluation of Courses

| Course Code | Course Title | Student Evaluation (Yes-No) | Other Evaluations (Specify) | Developmental Recommendations |
|-------------|--------------|---------------------------------|--------------------------------|-------------------------------|
| | | | | |
| | | | | |
| | | | | |
| | | | | |
| | | | | |

2. Evaluation of Scientific Supervision

a. Students Evaluation of Scientific Supervision

| EVALUATION DATE : | NUMBER OF PARTICIPANTS: |
|--|-------------------------|
| STUDENTS FEEDBACK | Program Response |
| STRENGTHS: <ul style="list-style-type: none">•• | |
| AREAS FOR IMPROVEMENT::: <ul style="list-style-type: none">•• | |
| SUGGESTIONS FOR IMPROVEMENT: <ul style="list-style-type: none">•• | |

b. Other Evaluation of Scientific Supervision

| EVALUATION METHOD : | DATE: | NUMBER OF PARTICIPANTS : |
|---|-------|--------------------------|
| SUMMARY OF EVALUATOR(S) REVIEW | | Program Response |
| STRENGTHS: <ul style="list-style-type: none">•• | | |
| POINTS FOR IMPROVEMENTS::: <ul style="list-style-type: none">•• | | |
| SUGGESTIONS FOR IMPROVEMENT <ul style="list-style-type: none">•• | | |

3. Students Evaluation of Program Quality

| EVALUATION DATE : | NUMBER OF PARTICIPANTS: |
|--|-------------------------|
| STUDENTS FEEDBACK | Program Response |
| STRENGTHS: <ul style="list-style-type: none">•• | |

| | |
|--|--|
| AREAS FOR IMPROVEMENT:: <ul style="list-style-type: none"> • • | |
| SUGGESTIONS FOR IMPROVEMENT: <ul style="list-style-type: none"> • • | |

* Attach report on the students evaluation of program quality

4. Other Evaluations (if any)

(e.g. Evaluations by independent reviewer, program advisory committee, and stakeholders (e.g., faculty members, alumni, and employers))

| | | |
|---|--------------|---------------------------------|
| EVALUATION METHOD : | DATE: | NUMBER OF PARTICIPANTS : |
| SUMMARY OF EVALUATOR(S) REVIEW | | Program Response |
| STRENGTHS: <ul style="list-style-type: none"> • • | | |
| POINTS FOR IMPROVEMENTS:: <ul style="list-style-type: none"> • • | | |
| SUGGESTIONS FOR IMPROVEMENT <ul style="list-style-type: none"> • • | | |

* Attach independent reviewer's report and stakeholders' survey reports (if any)

5. Key Performance Indicators (KPIs)

List the results of the program key performance indicators (including the key performance indicators required by the National Center for Academic Accreditation and evaluation)

| NO | KPI | TARGET BENCHMA RK | ACTUAL VALUE | INTERNAL BENCHMAR K | ANALYSIS | NEW TARGET BENCHMA RK |
|----|-----|-------------------------|-----------------|---------------------------|----------|--------------------------------|
| 1 | | | | | | |
| 2 | | | | | | |

| | |
|---|--|
| 3 | |
| 4 | |
| 5 | |
| 6 | |

COMMENTS ON THE PROGRAM KPIS AND BENCHMARKS RESULTS :

6. Analysis of Program Evaluation

(including strengths, Areas for Improvement:, and priorities for improvement)

Strengths :

Areas for Improvement:

Priorities for Improvement:

G. Difficulties and Challenges Faced Program Management

| Difficulties and Challenges | Implications on the Program | Actions Taken |
|-----------------------------|-----------------------------|---------------|
| | | |
| | | |
| | | |
| | | |
| | | |

*Internal and external difficulties and challenges

H. Program Improvement Plan

| | | Actions | Action | Date | | |
|--|--|---------|--------|------|--|--|
|--|--|---------|--------|------|--|--|

| No. | Priorities for Improvement | | Responsibility | Start | End | Achievement Indicators | Target Benchmark |
|-----|----------------------------|--|----------------|-------|-----|------------------------|------------------|
| 1 | | | | | | | |
| 2 | | | | | | | |
| 3 | | | | | | | |
| 4 | | | | | | | |
| 5 | | | | | | | |
| 6 | | | | | | | |

I. Report Approving Authority

Council /

Committee

Reference No.

Date

J. Attachments :

- A separate cohort analysis report for male and female sections and for each branch (if any)
- A report on the program learning outcomes assessment results for male and female sections and for each branch (if any)
- A research production statement of the faculty and students in the program including basic data such as (researcher's name, research title, publishing entity, publishing date, etc.)
- A report on the students evaluation of program quality
- Independent reviewer's report and other survey reports (if any)