

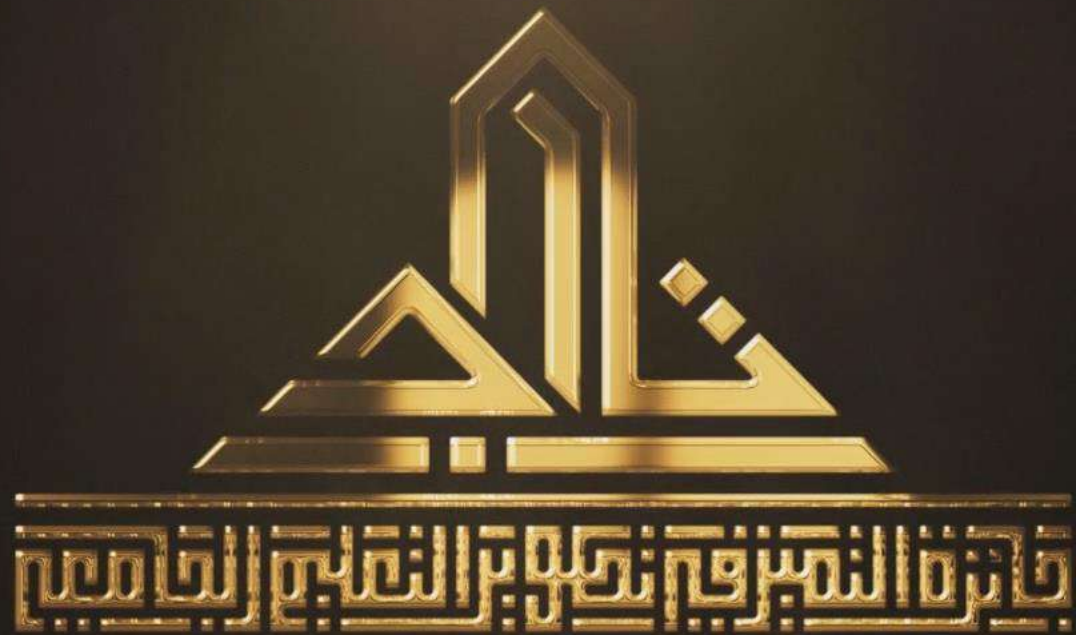


جامعة الإمام عبد الرحمن بن فيصل
IMAM ABDULRAHMAN BIN FAISAL UNIVERSITY

عمادة تطوير التعليم الجامعي
Deanship of Academic Development



Excellence Award in University Education Development (TAJ) Informational Handbook



Excellence Award in University Education Development (TAJ)



Introduction (1/2)

- **The Excellence Award in University Education Development (TAJ)** is an annual award of appreciation, approved by the Council of the Deanship of Academic Development (78) on 29/02/1444H and endorsed by H.E. the President of Imam Abdulrahman Bin Faisal University on 09/03/1444H.
- The Deanship of Academic Development is presenting this award to represent the culmination of its vision, which emphasizes "empowering the academic community to innovate and impact education."



Introduction (2/2)

- The award seeks to recognize outstanding contributions that support strategic visions at the national and institutional levels:
 - Saudi Vision 2030, focused on the development of education, raising the quality of university performance, and developing human capacities.
 - Imam Abdulrahman Bin Faisal University's vision, which aspires to attain key strategic goals that emphasize leadership and excellence locally and globally: providing high-quality educational services, promoting social responsibility, and consolidating the values of the university.



TAJ Award Principles

- Encourage and appreciate creativity and innovation in teaching and learning
- Recognize the ability of the academic community in all academic ranks and disciplines to excel in teaching and learning
- Support for the professional development practices of faculty members, lecturers and teaching assistants
- Value and care about individual, group, and interdisciplinary teaching and learning practices
- Awareness of the impact of education on students and society



Vision & Mission

Vision

- The award adopts the vision of the Deanship of Academic Development:
"Empowering the academic community to innovate and impact education"

Mission

- To recognize outstanding contributions to excellence in university education and innovative models in teaching and learning.



What is the TAJ Award?

- TAJ is an award of distinction to recognize the efforts of the recipients and their excellence in the fields of developing university education according to the award round.
- The award includes a certificate of appreciation and merit for the name of the Award/year.
- The Award does not include any financial incentives.



General Award Conditions (1/2)

- A committee for the award is formed based on the recommendation of the Council of the Deanship of Academic Development. The TAJ Award Committee shall manage all related work of the Award, and perform its tasks in a way that achieves the objectives of the Award and enhances its sustainability and development, conducts its meetings and works under the supervision of the Deanship of Academic Development. The Committee submits its recommendations to the Council of the Deanship of Academic Development for approval.
- Applications and nominations for the award are accepted in Arabic and English.
- Those interested must adhere to the specified deadline for submitting nomination applications and complete all the required evidence described in the Award Portal "Taj" within the specified times of the Award round.



General Award Conditions (2/2)

- The Award Committee may withhold the Award when the submitted evidence does not meet the minimum required in accordance with the stated criteria.
- The process of nomination shall be based on the extent to which the criteria and conditions announced for the award round have been met, and the recommendations of the Award Committee and the decisions of the Council of the Deanship of Academic Development shall be final.
- Those who have previously won the Award are eligible to apply again.
- Whoever undertakes the judging processes for the Award -in any way- shall not be nominated for the Award of the same round.

TAJ Award First Round 1444 H/2022-23 G



Target Audience

- Faculty members, lecturers, and teaching assistants, at Imam Abdulrahman bin Faisal University.

Categories

- Category 1: Active Learning Practices – Completed Educational Practices (implemented during the years 2020 and 2021)
- Category 2: Active Learning Practices – Ongoing Practices (to be implemented during 2022-2023)



Application Requirements

(TAJ Award First Round 1444 H/ 2022-23 G)

In addition to the general conditions of the award, the following must be observed:

- The application must be in one language only: Arabic or English.
- The applicant must select only one of the categories specified for the award round.
- Completion of the “Achievement File” according to the approved template and without adding or deleting any parts in the template.
- Submission of the “Achievement File” through the TAJ portal within the period specified in the timetable.



How to Apply (TAJ Award First Round 1444 H/ 2022-23 G)

Submission is according to the following steps:

- Complete the “Achievement File” according to the approved template and without adding or deleting any parts in the template ([Click here to download the template](#))
- Submit the “Achievement File” through (<https://www.judgify.me/TAJ-award>) within the period specified in the timetable.



Selection Criteria (TAJ Award First Round)

The selection process focuses on 6 criteria (of 20 standards):

#	Criteria	Standards
1	Compliance with the Award procedures and conditions	Exclusion Criterion
2	Focus on active learning practices	Main Criterion
3	Focus on student-centered learning	7 Standards
4	Advanced teaching, learning and professionalism	5 Standards
5	Originality and creativity of practice	3 Standards
6	Effective teachers' personality	3 Standards



Detailed Criteria for Differentiation (1/6)

1	Compliance with the Award procedures and conditions	An Exclusion Criterion	Applicable (accepted request) Not applicable (exclude request)	Yes -or- No
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Detailed Criteria for Differentiation (2/6)

2	Focus on active learning practices	A Main Criterion	Applicable (accepted request) Not applicable (exclude request)	Yes -or- No
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Detailed Criteria for Differentiation (3/6)

3	Focus on student-centered learning	7 Standards	50% of the full score must be achieved	Full Score (42)
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Standards	Assessment
3.1 The portfolio reflects a strong understanding of how students learn	Distinguished (5-6) - Excellent (3-4) - Very good (1-2) - Good (0)
3.2 Includes innovative methods of teaching and evaluation that are related to the intended learning outcomes of the course and that support students' achievement of the intended learning outcomes	Distinguished (5-6) - Excellent (3-4) - Very good (1-2) - Good (0)
3.3 Includes innovative methods of teaching and evaluation that contribute to achieving the graduate attributes at the university	Distinguished (5-6) - Excellent (3-4) - Very good (1-2) - Good (0)
3.4 Includes ways to increase effective student engagement in the learning process	Distinguished (5-6) - Excellent (3-4) - Very good (1-2) - Good (0)
3.5 Includes effective methods of providing constructive feedback	Distinguished (5-6) - Excellent (3-4) - Very good (1-2) - Good (0)
3.6 Includes evidence of meeting learner needs and enabling different learning styles	Distinguished (5-6) - Excellent (3-4) - Very good (1-2) - Good (0)
3.7 Includes teaching and learning practices that promote the acquisition of lifelong learning and twenty-first century skills	Distinguished (5-6) - Excellent (3-4) - Very good (1-2) - Good (0)



Detailed Criteria for Differentiation (4/6)

4	Advanced teaching, learning and professionalism	5 Standards	50% of the full score must be achieved	Full Score (30)
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Standards		Assessment
4.1	The teaching and learning practice promotes higher levels of learning (deep learning)	Distinguished (5-6) - Excellent (3-4) - Very good (1-2) - Good (0)
4.2	The practice enhances the relevance of course content to real-life experiences	Distinguished (5-6) - Excellent (3-4) - Very good (1-2) - Good (0)
4.3	Innovative use of educational technologies in course design and preparation	Distinguished (5-6) - Excellent (3-4) - Very good (1-2) - Good (0)
4.4	The portfolio includes evidence of students' work demonstrating advanced levels of learning	Distinguished (5-6) - Excellent (3-4) - Very good (1-2) - Good (0)
4.5	Includes an interest in individual improvement and development through participation in faculty professional development activities, peer observation, and peer evaluation.	Distinguished (5-6) - Excellent (3-4) - Very good (1-2) - Good (0)



Detailed Criteria for Differentiation (5/6)

5	Originality and creativity of practice	3 Standards	50% of the full score must be achieved	Full Score (18)
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Standards		Assessment
5.1	Includes evidence illustrating the authentic and unique nature of classroom practices	Distinguished (5-6) - Excellent (3-4) - Very good (1-2) - Good (0)
5.2	Practices involve innovative and creative ideas or procedures	Distinguished (5-6) - Excellent (3-4) - Very good (1-2) - Good (0)
5.3	Support the practice with research results or a close link to relevant studies and research	Distinguished (5-6) - Excellent (3-4) - Very good (1-2) - Good (0)



Detailed Criteria for Differentiation (6/6)

6	Effective teachers' personality via personal interview with TAJ Committee (for short-listed candidates only)	3 Standards	0-10	Full Score (10)
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Standards		Assessment
6.1	The candidate demonstrates sincere care and enthusiasm for students and their needs	Distinguished (3-4) - Excellent (1-2) - Very good (0)
6.2	The candidate has a thorough understanding of how students learn and effective educational practices	Distinguished (3-4) - Excellent (1-2) - Very good (0)
6.3	The candidate is active in the community of practice within the department/ college/ university/ field	Distinguished (3-4) - Excellent (1-2) - Very good (0)



Timetable (Award First Round) (1/2)

Procedure	Date
The Award Committee encourages all those interested to complete the application portfolio document and all required evidence before the application date specified for the Award round.	Before 12 March 2023
Beginning of the period for those interested to submit the portfolio document through the electronic portal "TAJ" and attach the required evidence	12 March 2023 (Beginning of the third semester)
End of the period for those interested to submit the portfolio document through the electronic portal "TAJ" and attach the required evidence	01 April 2023
Review of applicants' portfolio documents by the Award committee	02-20 April 2023
Completion of the evaluation of applicants' portfolio documents	20 April 2023



Timetable (Award First Round) (2/2)

Procedure	Date
Approval and notification of the final list of candidates	01-07 May 2023
Completion of the final requirements for notified and approved candidates	14-18 May 2023
Announcing the winners of the Excellence Award in University Education Development (TAJ)	28 May 2023
Honoring the winners (within the activities of the annual exhibition of university teaching and learning TLEX23 at Imam Abdulrahman bin Faisal University)	29-30 May 2023



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For Inquiries



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Forms and Website



[Achievement File](#)

[\(Portfolio\) Template \(Click Here\)](#)



Online submission via

<https://www.judgify.me/TAJ-award>

(The submission deadline is on 01 April 2023)