**Views and Recommendations of the Retiring Faculty Staff**

The Deanship of the Faculty and Personnel Affairs take this opportunity to extend its thanks and appreciation for the services you have rendered and professional efforts exerted during the course of your employment at this university. Your invaluable recommendations and thoughtful suggestions will be incorporated in the process of ongoing development of the College concerned in particular and the University in general.

In order to have your continuing assistance we request you to please give below any further suggestions and recommendations you feel should be beneficial in the future development.

Thanks for your valuable time.

Name:………………………………… Nationality:………………………………

Academic Title:………………………. Department: ……………………………..

College:………………………………. Date of Employment at UoD: …./…/…..

**Contact Details**: Date of Retirement: ……/……./………

Mobile #…………………………… E-mail: ………………………………….

**Recommendations / Suggestions**

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Date: .…/…../….. Signature:………………………...